

*School District of
Chilton*

2024 - 2025

*4k - 12 PARENT – STUDENT
HANDBOOK*



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Parents, Guardians, and Students,

We would like to once again say welcome to the School District of Chilton, where our vision is to be an innovative school system recognized for every student's demonstration of the skills necessary to succeed in a rapidly changing world. At the heart of our mission is the commitment to continuous improvement, delivering a challenging education program that fosters student achievement, accommodates individual learning styles, and upholds personal integrity.

We firmly believe in the importance of developing an interactive partnership between the school district and the family that is mutually beneficial. Our core values, including honesty, integrity, and respect for all, guide us in creating a supportive environment where every student can thrive. Additionally, we prioritize the safety of our learning spaces, financial stability, and the ongoing enhancement of our educational offerings.

In line with our beliefs, we affirm that all students can learn at high levels and deserve access to a rigorous curriculum that challenges their capacity to grow. We recognize the vital role of our highly trained, professional staff in fostering student success and believe that our resources must be directed toward directly supporting student learning. Ultimately, we understand that the success of every student is not just crucial for our schools and community but also the future of our nation and the global marketplace.

Together, let us embark on this journey of education, growth, and community building.

Go Tigers!

Suicide Prevention

GET HELP!

Suicide is something we take seriously in our community. Talk to someone, an adult you trust, a teacher, clergyman, counselor, parent, aunt, uncle, or older brother or sister. It's much too risky to try to handle a potential suicidal situation on your own. It may be difficult to break confidence, but ask yourself – Would you rather keep a secret, or keep a friend?

Good friends, caring family members, and professionals can intervene and help prevent suicide.

Want to Talk? - We'll Listen!

988 - National Suicide Hotline

920-849-9317 - Calumet County Crisis Hotline

HELP IS AVAILABLE

People who consider suicide have given up hope. They no longer believe they can be helped. The truth is, they can be helped. And you can be the one to get your friend started. Suggest they call a hotline (in Appleton, call HOTLINE 920-832-4646). Suggest they talk with some adult they trust. If your friend is reluctant, do it yourself. What may appear to be breaking a confidence, or not keeping a secret, can turn out to be the favor of a lifetime. And what about you? Do you ever feel alone or overwhelmed by problems? Talk to someone. Ask for help . . . you deserve it!

Statement of Nondiscrimination

In compliance with SS118.13 and Chapter PI 9 rules for implementation of the same, the School District of Chilton states its compliance with the right of the student to be admitted to school and to participate fully in curricular, co-curricular, student services, recreational or other programs or activities. These rights shall not be abridged or impaired because of a student's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, physical, mental, emotional, or learning disability/handicap.

Specific complaints of alleged discrimination should be referred to:

Mrs. Becky Lemke, Principal
Chilton Elementary School
421 Court Street
Chilton, WI 53014

Mr. Matt Kiel, Principal
Chilton Middle School
421 Court Street
Chilton, WI 53014

Mr. Shawn Rude
Principal Chilton High School
530 West Main Street
Chilton, WI 53014

Important Highlights

School Hours

Elementary School - 5K- 4th 7:55 am - 3:05 pm - 4K- 8:00 am - 3:00 pm (No Classes Wednesdays), Middle School - 7:50 am - 3:10 pm, High School - 7:50 am - 3:15 pm

If your student(s) are going to be gone from school

Call the School before 8:30 am. This includes if your child is sick or will be absent for any reason you did not previously let the school know they would be absent.

High School - 920-849-2358 Middle School - 920-849-9152 Elementary School- 920-849-9388

Visitors

This includes parents, guardians, and others report to the office once entering the building. All visitors must obtain a "Visitor Pass" from the office staff before visiting. School staff have been asked to stop "roaming people" and request the required pass.

Parent Requested Student Release During School Hours

If parents need to have their student released or picked up from school please contact the office. Students will only be released when approval has been given. If a child is to be released to someone other than a parent/guardian, they must be on the approved contact list given at registration or must be provided in writing before student release. Students need to be dropped off and picked up from the office during school hours. **ALL REQUESTS TO RELEASE STUDENTS DURING THE DAY MUST GO THROUGH THE OFFICE.** Please do not send emails, or texts, leave voice messages, or call teachers or administrators.

Drop-Off and Pick-Up Locations

Please use the designated drop zones before and after school. Please do not park in pick-up and drop-off zones immediately before or after school hours. Students need to be dropped off and picked up from the office during school hours.

Phone Calls

Teachers' rooms cannot be called during school hours except in an emergency. Parents may leave a message on teacher voicemails or contact the office.

Cases Not Covered By Specific Rules

It is understood that the rules and expectations on the following pages are not all-inclusive. The administration will take such action as is necessary and not forbidden by law or board policy to ensure the discipline and orderly conduct of the school. Action may be taken with any offense, that interferes with the well-being of the school regardless of the existence or nonexistence of a rule covering the offense.

Guidelines for Student Behavior

The core of all Chilton schools is that student self-management is a learned process that can enhance and preserve the culture of our schools. This relies on all students having respect for themselves, respect for others, and respect for our school. Respect for self, others, and our school is foundational to a school culture that maximizes each individual's right to feel safe at school, to have clean and functional facilities and to have the opportunity to experience success at school.

District Information

District Mission Statement

We, the School District of Chilton, believe that preparing students to achieve their potential is our highest priority. In partnership, with all members of our community we are committed to inspiring our students to be life-long learners and responsible, contributing members of a global society.

District Vision Statement

Our vision is to:

- be an innovative school system recognized for every student's demonstration of the skills necessary to succeed in a rapidly changing world
- demonstrate continuous improvement through the delivery of a challenging education program that fosters student achievement, accommodates individual learning styles, and values personal integrity
- develop an interactive partnership between the school district and the community that is mutually beneficial.

School District of Chilton

School Colors: Navy Blue and Gold

Mascot: Tiger

School Song

We're loyal to you, Chilton High
 We're gold and we're blue, Chilton High
 We'll back you to stand
 Against the best in the land,
 For we know you can stand,

Chilton High, U-rah

So, pick up that ball, Chilton High
 We're backing you all, Chilton High
 Our team is the fame protector,
 For boys/girls, for we expect a
 Victory from you, Chilton High

The Flag

The School District of Chilton is an institution of a kind that is characteristic only in the United States of America. It recognizes and promotes all the ideals that are engendered in the Constitution of the United States of America and exhibited in the American way of life. The National Anthem will be presented on all appropriate occasions. The Flag will be always displayed from the school's flagstaff, weather permitting, when school is in session. It will be displayed at all indoor gatherings of people at programs and athletic contests.

School District of Chilton Board of Education

President- Terry Criter

Treasurer- Jerry Kolbe

Vice President- Randy Lisowe

Clerk- Anna Waldron

Member- David Juckem

2024 - 2025 School District of Chilton Calendar

CHILTON PUBLIC SCHOOLS



2024-2025 School Year Calendar

AUGUST 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 1-30: 2 Floating In-Service Days
 Aug 28: New Staff In-Service - ½ day
 Aug 29: New Staff In-Service

FEBRUARY 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

Feb 5: No Early Release
 Feb 17: HS Parent Teacher Conf.
 Feb 21: No School - In-Service

SEPTEMBER 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sep 2: Holiday
 Sep 3 - 10: All Staff In-Service
 TBD: Freshman Orientation
 TBD: ES & MS Open House
 Sep 11: First Day of School

MARCH 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Mar 5: No Early Release
 Mar 19: No Early Release
 Mar 20: Early Release
 Mar 20: ES & MS PT Conf.
 Mar 21: No School

OCTOBER 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct 2: No Early Release
 Oct 11: No School - In-Service
 Oct 21: HS Parent Teacher Conf.
 Oct 23: No Early Release
 Oct 24: Early Release
 Oct 24: ES & MS PT Conf.

APRIL 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Apr 2: No Early Release
 Apr 3: End of 3rd Quarter (44 days)
 Apr 18: No School
 Apr 21: No School
 Apr 28: HS Parent Teacher Conf.

NOVEMBER 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov 6: No Early Release
 Nov 12: End of 1st Quarter (44 days)
 Nov 27: No School - Teacher Comp Day
 Nov 28: No School - Holiday
 Nov 29: No School

MAY 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 7: No Early Release
 May 26: No School - Holiday

DECEMBER 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec 4: No Early Release
 Dec 9: HS Parent Teacher Conf.
 Dec 23: No School - In-Service
 Dec 24 - 31: Winter Break

JUNE 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 4: No Early Release
 June 6: Last Day of School
 June 9 - 26: Summer School

JANUARY 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan 1: No School - Holiday
 Jan 28: End of 2nd Quarter (44 days)
 Jan 29: No School - In-Service

DAILY SCHEDULE	
ELEMENTARY:	7:55 am - 3:05 pm
MIDDLE:	7:30 am - 3:10 pm
HIGH:	7:50 am - 3:15 pm

- No School
- 10 Early Release @ 1:00 PM
- No Early Release
- First/Last Day
- End of Quarter/Term
- In-Service/No Students
- ES/MS PT Conferences
- HS PT Conferences
- Summer School

Notice of Non-Discrimination Policies

The School District of Chilton is committed to a policy of nondiscrimination based on race, religion, color, sex, or sexual orientation, age, national origin, handicap, marital status, parental status, pregnancy, political affiliation, ancestry, arrest or conviction record, membership in the national guard, state defense force or any reserve component of the military forces of the United States or State of Wisconsin or any other factors provided for by state and federal laws and regulations.

School District of Chilton Discrimination Complaint Procedures

If any person believes that School District of Chilton or any part of the school organization has inadequately applied the principles and/or regulations of Title VI, Title IX, and Section 504 or in some way discriminates based on sex, race, color, national origin, age or handicap, he/she may bring forward a complaint to the Superintendent's Office at the following address: 530 W. Main St., Chilton, WI 53014.

Informational Procedure

The person who believes he/she has a valid basis for complaint shall discuss the concern with the Local Title IX or 504 Coordinator, who shall in turn investigate the complaint and reply to the complainant in writing within five (5) days. If this reply is not acceptable to the complainant, he/she may initiate formal procedures according to the steps listed.

Formal Grievance Procedure

STEP 1: A written statement of the grievance shall be prepared by the complainant and signed. This grievance shall be presented to the Local Title IX or 504 Coordinator within five (5) business days of receipt of the written reply to the informal complaint. The Coordinator shall further investigate the matters of the grievance and reply in writing to the complainant within five (5) business days.

STEP 2: If the complainant remains unsatisfied, he/she may appeal through a signed, written statement to the Board of Education within five (5) business days of her/his receipt of the Superintendent's response in Step 2. In an attempt to resolve the grievance, the Board of Education shall meet with the concerned parties and their representatives within fifteen (15) days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent by the Board Clerk to each concerned party within ten (10) business days of this meeting.

STEP 3: If, at this point, the grievance has not been satisfactorily settled, further appeal made to the Office for Civil Rights, U.S. Department of Education, Washington, D.C. 20201

Coordinators of Other Non-Discrimination Related Programs and Service

**Title IX Coordinators - Lori Muench - Director of Pupil Services
Shawn Rude - HS Principal**

Policies and Procedures That Apply To All Schools

Closing of School

When it becomes necessary to close school for any reason, it will be announced in the following ways:

Radio Stations - WIXX- 101FM, WMBE-1530, WGEE -1360, KFIZ-1460, WCUB - 105FM

Internet/ Social Media - School District of Chilton Facebook Page, www.chiltonsd.org

TV Channels - 2(WBAY), 5(WFRV), 11(WLUK), 26(WGBA)

The school district will also use an automated calling system that will send a pre-recorded telephone call regarding school delays or cancellations to primary student contacts.

Student Attendance

The School District of Chilton believes that regular school attendance is the best way to acquire the instructional continuity necessary for academic achievement. Days missed can never be made up completely since the value of class participation is lost.

Excused Absences

According to Wisconsin State Statutes, the principal will determine whether an absence is to be deemed excused. Student illness, death in the immediate family, severe illness of an immediate family member, and/or other absences that have been pre-arranged for special and specific needs may be considered an excused absence. The principal may approve up to ten (10) days of absence per year for a student. Under this clause, the following conditions must be met for the absences to be considered excused:

- Parents wishing to take students out of school for family trips or other special cases must fill out a pre-arranged absence form. Forms are located in the offices and online. Once completed the form needs to be signed by teachers and returned to the office. If a student is in good attendance standing the absence will be excused. Forms should be returned one day before the absence.
- The principal must ensure that this policy is not abused. It is not the intent of this policy to allow students to repeatedly miss one or two hours of school to avoid a class or gain an early dismissal or late arrival. It is not the intent of this policy for students to miss school for peer or social activities. The absences granted under this policy must be for student needs that could not reasonably be met outside the normal school hours.
- In the case of illness, the parent or legal guardian must contact the school by 8:30 am on the day of the illness to excuse the student. Homework requests may be made at this time as well.
- In the case of a death or serious illness in the immediate family the parent or legal guardian should contact the school as soon as conveniently possible.
- A student who has a medical or dental appointment should make every attempt to take care of this outside of the school day. If possible please obtain a note for all medical

appointments. All students must report to the office immediately before they leave the building and upon return after an absence.

Unexcused Absences

All absences that have not been pre-arranged, except personal illness or death or severe illness of an immediate family member, will be deemed unexcused. Absences that have not been pre-arranged will be unexcused and will be considered truancy.

Truancy

Truancy is any unexcused absence from part or all of a school day with or without parental knowledge. According to Wisconsin law, any person having under control a child who is between the ages of 6 and 18 years shall cause the child to attend school regularly during the full period and hours the school is in session. Students who are absent part or all of 5 or more days within a school semester without an acceptable excuse shall be declared a "Habitual Truant."

Procedure for Absences

If a student is absent, parents are asked to call the school office by 8:30 am to report the absence. If not done, the student must, within 24 hours, bring a written statement from the parent or guardian giving the exact reason for the absence. If a student has had a medical/dental appointment he/she should return to school with a note or appointment card from the doctor or dentist. All students must report to the office immediately upon return to school after an absence. An "Admit to Class" slip will be issued to the student at this time. The student is to present this slip to each teacher he/she is assigned to throughout the day for their signature.

Absences and Make-up Work

No student shall be denied credit in a course or subject solely because of his/her unexcused absences from school. However, students who, as a direct consequence of poor attendance, are unable to do passable work in a given course or subject may be given a failing grade in that course. Students are responsible for all coursework missed during a period of absence and must make up the work to the satisfaction of their teachers. Students with an unexcused absence should make up any missed coursework at a time when it is most convenient for their teacher. All absent students, excused or unexcused, will be permitted to make up any missed unit, quarterly, or semester examinations by mutual arrangement with their instructor.

Procedure Of Student Assistance

Parents and students who have concerns about school or need assistance and support beyond a specific class should contact the school office that your student attends. If a student requires assistance in a class, parents or students should contact the classroom teacher.

Excessive Absences and/or Truancy

Chronic absences without acceptable excuses and/or verified medical reasons may be construed as excessive. Every attempt, as required by law, will be made by the principal to notify and work with parents to avoid serious attendance problems including parental conferences and/or referrals to the School Counselor, social services, and Special Education staff. If these attempts fail to correct the problem, legal proceedings will be brought against the child under Wis. State Stat., 48.13 (6) and/or the parents/guardians under Wis. State Stat., 118.15.

Cutting/Skipping

A “cut or “skip” is defined as an absence from class not known and/or excused by the school office. All “cuts” or “skips” are subject to disciplinary action including the following:

- Truancy referral to local law enforcement (truancy citation) and/or a Juvenile Truancy Referral to the Calumet County Department of Human Services
- Before or After School Detention(s)
- Loss of participation in the next scheduled athletic contest or school activity (e.g. field trips, organizational activities, attendance to school events as a spectator/fan, etc.)

Absences and Attendance to/or Participation in School Functions

Students who have been absent from school during an entire day or afternoon will not be permitted to attend or participate in any after-school or evening school functions on that day. This expectation is not extended to students who have had a previously approved and excused prearranged absence on the day in question or through permission from the principal.

Tardiness

Students are expected to arrive at each of their classes on time. If a student is late to school, (arrives more than 5 minutes late) she/he should report to the office for an Admit Slip that will be marked either excused or unexcused depending upon the reason for the tardiness. A student who arrives late to school and is unexcused will be assigned an Office Detention with additional infractions leading to progressive disciplinary action to include, but not limited to, suspension from school. Students may expect that tardiness too will be addressed by teachers in the following manner:

- 1) The teacher will work with the student to correct the problem. This may include individual discussions, parent contacts, detaining the student after class, having the student come in during their lunch or before/ after school to make up what was missed, etc.
- 2) Students who continue to experience chronic tardy problems will be referred to the office for consideration of additional disciplinary action to include, but not limited to, suspension from school.

Permit to Leave

No student shall leave the school building during the school day except by permission from the school’s office. If an absence is anticipated (i.e., medical appointment, etc.), students are to present a written parent request to the office and obtain a Permit to Leave pass. Students are to report to the office upon returning to school.

Pre-Arranged Absences

Parents wishing to take students out of school for family trips or other special cases must fill out a pre-arranged absence form. Forms are located in the offices and online. Once completed the form needs to be signed by teachers and returned to the office. If a student is in good attendance standing the absence will be excused. Forms should be returned one day before the absence.

Student Immunizations

Wisconsin State Law requires all public and private school students to present written evidence of immunization against certain diseases within 30 days of school admission. These requirements can be waived only if a properly signed exemption is filed with the school.

The Student Immunization Law requires that all students meet a minimum number of required immunizations before school entrance. These requirements can be waived only for health, religious, or personal conviction reasons. Please contact the school office to obtain a waiver. The following are the minimum required immunizations for each grade level according to the state guidelines:

Pre-K (2-4 years old)	4 DTaP/DTP/DT		3 Polio	3 Hepatitis B	1 MMR	1 Varicella
Grades K-6	5 DTaP/DTP/DT		4 Polio	3 Hepatitis B	2 MMR	2 Varicella
Grades 7-12	5 DTaP/DTP/DT	1 Tdap	4 Polio	3 Hepatitis B	2 MMR	2 Varicella

Student Illness Procedures

We ask that students who are ill please stay at home until they are feeling well enough to spend all day at school. If you are in doubt please keep them home. All students should be **fever-free for 24 hours without the use of medication and have not vomited for 24 hours**. With such close quarters at school, we need to be sure students aren't passing the illnesses back and forth. We ask you to respect this guideline. For more guidance, refer to the district website.

Students who become ill while in school are to report to the school office. The following procedure will be adhered to:

1. An ill student will be asked to lie down in our sick area. If the student is too ill, a parent or guardian will be called for permission to leave. Once permission has been granted the student will be issued a "Permit to Leave" pass.
2. Due to liability reasons, no student is ever allowed to leave without proper parent/guardian permission and a "Permit to Leave" pass.
3. If exigent circumstances arise, such as vomiting, fainting, doctor's reports, etc., parents or guardians will be called immediately to pick the student up. In emergencies, we seek medical attention promptly.

Required Notice about Meningitis

Meningitis is a serious disease caused by bacteria. It results in inflammation of the lining of the brain and spinal cord. This disease can be fatal in a matter of hours or days. Meningitis can be misdiagnosed as something less serious because early symptoms are similar to those of a common viral illness.

- Stiff Neck
- Sudden onset of high fever
- Headache

It is important for your child to be vaccinated against meningitis even if they will not go to college or the military. This disease is spread through saliva by such activities as kissing, sharing food or drinks, or sharing lip balm.

State Of Wisconsin Student Testing

Students will participate in state examinations in grades 3, 4, 5, 6, 7, 8, 9, 10, and 11th grades, as listed below. These testing opportunities are a part of the Wisconsin Student Assessment System (WSAS) and are as follows:

Grade 3 - Forward Exam, Grade 4- Forward Exam Grade 5- Forward Exam, Grade 6- Forward Exam, Grade 7- Forward Exam Grade 8- Forward Exam, Grade 9 - Pre-ACT Secure, Grade 10 - Pre-ACT Secure and Forward Exam (Social Studies Only), Grade 11 - The ACT Exam

Permission to Publish/Release of Information

There are certain times during the year your child/children may be photographed or videotaped. Some of these pictures/videos may be published in the newspapers, shared with local television stations, on local radio stations, on social media, placed on the website, or used in the classrooms school-wide for different projects. By signing off on this handbook in your student registration process, we assume we have your permission to publish.

If a parent does not wish to have his/her child's name and/or picture released for one or more sources allowed by Chilton School Board Policy and allowable under state guidelines, that parent should contact the school office immediately or complete the form provided by the school during registration.

Asbestos: AHERA Provisions

The School District of Chilton AHERA Management Plan has been completed and is available for inspection in the District Office by any parent, employee, or District resident.

This plan satisfies the requirements established by the Federal Government. The School District of Chilton has taken an aggressive position since 1978 regarding the issues contained in the AHERA provisions and has had total capsulation of any asbestos items since that time.

Beginning on May 24, 1990, the District contracted for the removal of all identified asbestos-containing material, except isolated floor tile which is encapsulated. This project was completed during the summer of 1990.

Hazards in the School- Your Right to Know

Chilton Schools prioritizes protecting against the dangers of hazardous chemicals. Safety training, engineering controls, medical exams, and record keeping are just a few of the things being done to keep everyone safe.

The Occupational Safety and Health Administration (OSHA) has issued a rule that will help your school keep students safe and healthy. It says you have a right to know what hazards you face at school and how to protect yourself against them.

Every chemical, with which a student comes in contact at school either in a class activity or in any other way, has a Material Safety Data Sheet (MSDS) on file at the school. Please ask the teacher about the MSDS forms whenever applicable.

School Issued Property

All student property including textbooks remains the property of Chilton Schools. Students are to take care that all issued property is in the same condition as when they were received. The school will assess fee replacement or repair fees for school property returned in poor condition. These fees will be for the full cost of the replacement or repair of those items. Invoices for damaged or replacement items can be paid in each school office. If unpaid, it will roll over to the next school year.

Report Cards

Each school is responsible for developing a procedure for recording grades and informing parents. See each school addendum for more information.

High School - Report Cards can be generated each 9-week term by request. Historical grades are uploaded in PowerSchool following each term.

Middle School - Report Cards are generated at the end of each 9-week term.

Elementary School - Report Cards are generated at the end of each 9-week term.

Lost Items of Student Property

School District of Chilton is not responsible for lost, misplaced, and or missing items. Each school has a lost and found. Lost and found articles will be purged at least two times per year.

Accidents and Injuries

The school district does not provide any accident insurance for students. Parents, who wish to insure their children with the Wisconsin Interscholastic Association, as has been done for the past several years, may do so by contacting the School District office. Insurance charges are the obligation of the parents.

In case of injury, students are to follow these steps:

1. If a student is injured while participating in any school activity, he/she should notify their instructor immediately. The teacher will send him/her to the office. Any first aid, which is necessary to meet the immediate emergency, will be done. After this has been done, parents will be contacted regarding further medical treatment. Parents/Students must understand that the school is not liable for doctor transportation or hospital bills resulting from accidents of any kind.
2. Teachers/Supervisors must complete an accident form for any student injured under their supervision.

Bicycles And Other Non-Highway Or Street Vehicle Regulations

- Riding bicycles and other Non-Highway or Street Vehicles on the school walks or grounds is forbidden.
- Ride only on the driveway leading from city streets to parking places.
- Use racks for parking bicycles and designated spaces for other vehicles. If you do not know where to park, ask the building principal for a specific location.

- Observe all traffic rules relating to bicycles and other vehicles.
- Ride in a single file.
- Come to a complete stop before entering or crossing an arterial street.
- When leaving the school grounds, come to a complete stop before entering the street.
- Carry no passengers on your bicycle.
- Follow all requirements for other vehicles.
- Any student tampering with the bicycle or other vehicle of another student will pay for any damage done, will not be permitted to bring his/her bicycle or vehicle to school or be in the bicycle areas, and his/her parents will be requested to come to the school. This may also result in referral to authorities.
- Students who take bicycles or other vehicles without permission are also subject to disciplinary action and referral to authorities.

Visitor and Parent Parking On School Grounds

The school parking lots are high-traffic areas during all times of our school day, but especially before and after school. In this high-traffic area, we ask all parents and visitors to follow all signs and notices and be alert for students.

Please use the designated drop zones of the building to pick up and drop off your child before and after school.

We have posted signs and marked curbs for all areas at the school. There are designated **NO PARKING AREAS** that will be enforced for the safety of your children as they walk to school through our lot.

Please park only in the authorized parking areas of the lot during your visit at school or as you drop off or pick up your child. Thank you for your cooperation on this matter.

School Fees

We ask that these fees be taken care of before school starts. If a payment plan is needed please contact the school office.

School Meals

Our school meal programs are supervised by a qualified manager who is responsible for the planning and preparation of all meals. Every meal in the cafeteria will be a reimbursable meal. Federal assistance makes the low price possible. Details of our cafeteria system are as follows.

1. This is a pre-pay system for all school meals and milk transactions.
2. Students qualifying for free or reduced-priced meals will be processed as in the past. If, for good reason, a family would not continue to qualify for the free or reduced-priced meals, they will immediately have their status changed to full pay. A family can resubmit an application at any time that their income or household members change. Breakfast is covered as a free or reduced meal, however, if a student only takes a milk, their account will be charged.
3. Food Service products can be purchased only with an I.D. number. No cash purchases will be available except at the high school.
4. There will be a computerized record of each meal eaten, entree, or milk taken by each member of the family.
5. I.D. numbers may not be used by other students.

6. There will be some procedural requirements, which are outlined below.
 - a. Each student will key in their I.D. number associated with the student's account.. This number will be used for the entire year.
 - b. The student will key in their number each day as he/she goes through the cafeteria line.
 - c. The computer will "read" the student's number and the cost of the meal will be automatically deducted from the child's account. Each child has an account.
7. Prices for lunches will be \$2.65 per day for grades 4K-4, \$2.80 per day for Grades 5-8, and \$2.90 per day for grades 9-12. Students will be charged extra for doubles, and a la carte, including milk. Reduced price lunch will be \$.40 per day for all grades, for those students from families who qualify for "reduced" lunch. The cost of breakfast is \$1.80, and the reduced cost for qualifying families is \$.30. Adult lunches are \$4.65.
 - a. Applications for free and reduced meals are e-mailed to families, located on our website, and will be available in the school offices. There will be a 30-day "grace period" given to those families who qualified for free and reduced-priced meals last year. (Following the "grace period", those who have not completed and returned the forms will be charged the full price for meals consumed.) Those students who did not qualify for free or reduced-price meals last year must prepay for their meals regularly until their application has been approved. **While the application is being processed you will be responsible for any charges that are incurred.**
 - b. Parents may deposit any amount in their child's lunch account.
 - c. Milk - Students may purchase extra milk at lunchtime. The cost of this milk is .45 cents, and the money for this milk will need to be deposited in the child's lunch account.
 - d. Please make checks payable to the School District of Chilton and keep in mind they are for school meals and milk only. Payments may also be made with our online payment program on the website. Please do not combine it with other purposes, as we will not give change to students. This also applies to deposits made throughout the school year. It will help if you write LUNCH on the check to avoid any confusion plus the student's I.D. number and how much goes into the account.
 - e. This program **can't** run on negative balances so please make sure your child has enough money for lunch in his or her account. The school isn't responsible for notifying you of low balances; you are asked to keep track at home of what you put in. If you aren't sure please send lunch money, the balance carries over from year to year, to avoid any confusion. Upon graduation, the funds are deposited into a sibling's account where applicable or refunded via check.

Student Records

Parents may inspect and review all educational records kept by the school on their children, according to state statutes. Educational records of each child are maintained in the school office. Requests to review records must be submitted to the principal. School District of Chilton follows all Wisconsin Department of Public Instruction guidelines regarding student records retention. Information on records retention can be found on the Wisconsin Department of Public Instruction website.

Parent-Teacher Conferences

We believe that a positive relationship between parents and teachers is imperative to student success.

If you have concerns about your child, reach out to your child's teacher via phone, email, or other electronic communication such as Remind. Teachers can also be available for conferences at other times. Please make an appointment in advance.

School District of Chilton Schools holds formal Parent-Teacher conferences during the school year. Middle School and Elementary School Conferences are held in the fall and spring. High School Conferences are held 4 times per year. The dates of these conferences are on the school calendar. Information will be sent about how to make an appointment online. It is very important that you attend these conferences to discuss your child's academic progress and address any concerns parents or teachers have. Teachers and parents may request additional conferences as needed.

Transfer Of Records

The school building principal will ensure the timely transfer of student records to the receiving school district. Transfer should be done within five working days of notification from the receiving school district.

Change Of Address – Phone Number

All unlisted or unpublished numbers will be kept confidential. We must have the correct addresses and phone numbers in the office. Please update the office as changes happen.

Demographic/Emergency Information

It is extremely important to update the office with any change of contact information during the school year to expedite emergency care according to your wishes. Lack of emergency information creates many problems. Your cooperation is sincerely appreciated.

Use of District Facilities (Board Policy 7510)

Per policy 7510, The Board establishes the following guidelines for use of District facilities for students involved in after-school activities:

Wednesday evening, during the school year, is designated religious affiliation (church) night and no activities shall be scheduled after 6:00 p.m. in district buildings. Exceptions include, but are not limited to: W.I.A.A. scheduled activities (and practices), special events such as Prom, Homecoming, etc., band/choir participation, or other activities approved by the building principal by the Building Usage Policy.

Homework

The teachers require homework if they feel that it is going to be helpful. Assignments are given with the thought of what is best for your child. We appreciate any help you may give the child but do not do his/her homework for him/her. Please help him/her remember to bring the work back to school the next day if paper based assignment.

Field Trips/School Activities

Occasionally students will have the opportunity to participate in school-sponsored field trips. Students shall conduct themselves in a manner not to discredit School District of Chilton. All rules and regulations about behavior in school extend to field trips and all school-sponsored activities. Attending field trips is a privilege and may be revoked by the building principal for behavior or other concerns.

Student Messages/Telephone

Students will not use the office phone for personal calls except in emergencies and with staff permission. In the event the student receives a message or a call he/she will be called out of class only in the case of an emergency. Normally, phone calls for students will be handled during the lunch period and before and after school.

Fire Equipment

Tampering with any firefighting or detection equipment is a serious offense as is the unjustified setting off of alarms. Violators not only face suspension and/or expulsion from school. but also. A referral will also be made to the legal authorities, as this is a violation of state law.

Before And After School Rules

Due to the liability of school districts, students are not to enter the building before each building's opening time or remain in the building after dismissal time unless part of an organized activity or supervised by staff. Students who have an early appointment with a teacher will have a pass, received the day before from that teacher. If you wish to study in the library after school or are involved in a school-sponsored activity you are welcome to be in our school building beyond these times while under the direct supervision of a school employee. Note: Students who will be participating in a late activity such as an athletic contest or practice, music program, drama event, etc., may remain in the supervisor's area with study or reading materials until their activity begins as long as this has been approved by the staff that is responsible for these students and this person is willing to supervise. If your child has an evening event, your child is to go home on the bus, or walk home if living close to the school, and return at a scheduled time in the evening. We do not want or will not allow students to be in the building unsupervised.

If your student is at school for an after-school or evening event, please communicate and check to see that your student understands when you will pick the student up. We do ask that you pick students up on time.

Expectations of Bus Riders

To provide each student with a safe and enjoyable bus ride to and from school or activities, we ask that students observe the following:

1. Be on time at the designated school bus stop - keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Wait until the bus comes to a complete stop before attempting to enter the bus. Line up in an orderly fashion in a single file. Do not rush to get on the bus.
4. Do not move toward the bus at the school loading zone until the buses have been brought to a complete stop. Stay away from the edge of the curb.
5. Be courteous. Don't take advantage of young children to get a seat.
6. Leave home on time so you do not have to run to catch the bus.
7. If there is no sidewalk or path, it is recommended that you walk to the side of the road facing traffic to get to the bus.
8. Use the grab-rail and watch your step when getting on the bus.
9. The following behaviors are expected of all students who ride the bus:

- a. Follow the directions of the driver the first time they are given
- b. Remain seated at all times
- c. Keep all parts of your body on the bus
- d. Refrain from pushing, shoving, cutting, fighting or use of improper language
- e. Eating, drinking, smoking, and spitting are to be avoided at all times

The consequences for breaking the rules are as follows:

- **1st incident** - Driver verbally warns student.
- **2nd incident** - Driver changes seat/notifies dispatcher/parents contacted by Bus Company/record kept by the bus company.
- **3rd incident** - Driver makes a referral to the bus company to be processed by a school principal (Conduct Report Form) (parent notified of action taken by the school).

Principal's Action Steps:

- A. Warning
- B. Suspension of riding privileges - not to exceed 5 days.

SEVERE DISRUPTIONS:

The following inappropriate behavior will result in the automatic suspension of transportation privileges for 5 days.

- A. Physical harm to students.
- B. Physical harm or threat of physical harm.
- C. Property damage.
- D. Serious disruption (which created a safety hazard).

District Policy On Weapons (Board Policy 5772)

Please see Board Policy 5772 for information regarding this topic.

Drug Prevention (Board Policy 5530)

Please Board Policy 5772 see this specific policy for information regarding this topic.

Search And Seizure (Board Policy 5771)

Please see Board Policy 5771 for information regarding this topic.

Student Groups (Board Policy 5840)

Please see Board Policy 5840 for information regarding gangs and gang affiliations.

Administration Of Medication/Emergency Care (Board Policy 5330)

Please see Board Policy 5330 for information regarding this topic.

Promotion, Placement, and Retention (Board Policy 5410)

Please see Board Policy 5410 for information regarding this topic.

Library Media Centers (Board Policy 2522)

Please see Board Policy 2522 for information regarding this topic.

Student Attendance At School Events (Board Policy 5855)

Please see Board Policy 5855 for information regarding this topic.

School Safety And Emergency Preparedness (Board Policy 8420)

Please see Board Policy 8420 for information regarding this topic.

Electronic Resources and Electronic Acceptable Use Policy (Board Policy 7540.03)

Students who access electronic devices or networks owned or controlled by the School District of Chilton must comply with Board Policy 7540 and all related policies. Recognition and acceptance of this policy and associated expectations occur each year as part of the student registration process. More information on this policy and those related can be found by reading Board Policy 7540.

Student Anti-Harassment (Board Policy 5517)

School District of Chilton does not tolerate bullying and harassment by students. Policies and procedures related to bullying and harassment can be found in Chilton Board Policy 5517 and school building behavioral expectations.

Student Accidents/Illness/Concussion (Board Policy 5340)

The Board believes that school personnel have certain responsibilities in case of accidents, illness, or concussions that occur in school. Said responsibilities extend to the administration of first aid by persons trained to do so, the summoning of medical assistance, notification of administration personnel, notification of parents, and the filing of accident reports.

Accidents

Employees should administer first aid within the limits of their knowledge of recommended practices. All employees should make an effort to increase their understanding of the proper steps to be taken in the event of an accident. However, any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for his/her acts or omissions in rendering such emergency care.

The District Administrator may provide for an in-service program on first aid and CPR procedures.

The administrator in charge must submit an accident report to the District Administrator on all accidents.

Illness

School personnel shall not diagnose illness or administer medication of any kind except in accordance with Board Policy 5330.

Concussion

A concussion is a type of traumatic brain injury. Concussions occur when there is a forceful blow to the head or body that results in rapid movement of the head and causes any change in behavior, thinking, or physical functioning. Concussions are not limited to situations involving loss of consciousness. Some symptoms of a concussion include headache, nausea, confusion, memory difficulties, dizziness, blurred vision, anxiety, difficulty concentrating, and difficulty sleeping.

At the beginning of a season of any athletic sport, the Activities Director shall distribute a concussion and head injury information sheet to each coach and each student participant. No student will be permitted to participate in any athletic activity unless that student, or if the student

is under age nineteen (19) his/her parent, has returned a signed concussion and head injury information sheet. A student is only required to return one (1) signed sheet per school year to participate in athletics.

A coach shall remove from competition or practice any student that the coach determines is exhibiting signs, symptoms, or behavior consistent with a concussion or head injury or who the coach suspects has sustained a concussion or head injury. Any student removed from participation under this section may not return to participation until a written release to participate from a healthcare professional is provided.

Parents who inform coaches and teachers that their child is being treated by a healthcare professional for a concussion must provide written clearance from that healthcare professional for full or limited participation in class, practice, activity, or competition. Before receiving written clearance from a healthcare professional, students who have sustained a concussion may not participate in any school-related physical activities.

CHILTON ELEMENTARY
SCHOOL
Handbook Addendum

Admission To Chilton Elementary School

4K - Children who are 4 years old by September 1st of the school year in which they wish to enroll. Children who turn 5 in June, July, or August and whose parents wish to enroll their child in 4K rather than kindergarten.

Kindergarten - Children must be five years old by September 1st of the school year in which they wish to enroll.

Evidence Of Age

A child entering the School District of Chilton either 4K or 5K for the first time must present his/her birth certificate or other legal evidence of the date of birth before he/she is enrolled.

Student Appearances

Chilton Elementary believes that the responsibility for the appearance of each student rests with the parents or guardians of each student, provided that the attire of the student seeks to enhance rather than disrupt an established educationally conducive environment. As such, students are expected to come to school dressed in a manner that is safe, appropriate, and inoffensive to the general school community. Students who adhere to the following guidelines are most likely to find themselves dressed in a manner that is appropriate for the school setting:

- Assure that good personal hygiene habits are practiced daily; this includes ensuring that clothing and attire are washed and cleaned regularly.
- Assure that clothing or hairstyle does not put one at risk for injury while engaging in academic or co-curricular activities (e.g., blocked vision, restricted movement, loose or torn clothing that could get caught in mechanical devices and/or catch fire, etc.).
- Assure that clothing and/or dress styles will not create a disruption to the learning environment or be offensive to others – unacceptable clothing includes, but is not limited to:
 - Tops and/or pants, skirts, and shorts that reveal cleavage, midriff, buttocks, upper thigh, undergarments (or the lack thereof), and/or reveal more than an acceptable amount of one's body.
 - Halter tops, tube tops, "tank" tops with less than a one-inch strap on each side, and/or strapless tops.
 - Tight-fitting and/or sheer clothing that reveals undergarments (or the lack thereof).
 - Torn, ripped, and/or cut clothing that reveals undergarments (or lack thereof), cleavage, midriff, buttocks, upper thigh (fingertip length), and/or more than an acceptable amount of one's body. Jeans with tears, rips, or holes above the fingertip length.
 - Clothing on which obscene, socially offensive pictures or language exists to include, but not limited to, references to illegal drugs and/or tobacco and/or alcoholic beverages and/or serving as an advertisement for an alcoholic beverage serving establishment.
- Hats or other unwarranted headwear, except in established religious, cultural circumstances, or planned events are to be removed and kept in student lockers by the start of classes each day and remain there until the conclusion of the school day.
- Backpacks, purses, drawstring bags, and other bags larger than 9" x 5", while necessary to transport books and school supplies to and from school, are viewed as taking up valuable space in classrooms and/or creating a safety concern. Backpacks and other

bags identified above are to be kept in student lockers/cubbies by the start of classes each day and remain there until the conclusion of the school day.

- Outerwear and/or bulky coats, such as, but not limited to, down-coats, winter jackets, and trench coats are to be removed and kept in the student lockers/cubbies by the start of classes each day and remain there until the conclusion of the school day. The intent of this language does not apply to Chilton Schools apparel.
- Blankets and other materials that cover extremities are not appropriate for use during the school day.
- Shoes must be worn during the school day unless students have approval from teachers for a special activity.

Students who come to school not appropriately dressed and/or attired will be asked to change. If a student is asked to change, the school may supply appropriate attire for the day. Should a student not comply when asked to change, disciplinary consequences will be given. Students who experience continued difficulties with what is expected for student appearance will be referred for disciplinary action to include, but not limited to, suspension and/or expulsion from school. Students who are found to be repeatedly violating these expectations will be subjected to the following:

- Confiscation of the hat(s)/outerwear/bag(s)/clothing/blanket(s)
- Appropriate disciplinary measures include but are not limited to, suspension from school.

Note: Upon approval of the principal or her/his designee, a teacher may modify either one of these expectations for her/his class on a limited basis if there is a justifiable reason to do so (e.g., planned field trip, special project for the day, etc.)

CHILTON MIDDLE SCHOOL
Handbook Addendum

"4 Pillars"

We are focused on building and growing students' capacity for lifelong skills. We value and understand that the growth in our 4 Pillars will help all be successful in their life journey.

Independence
Community
Resilience
Effort

These Pillars are found in all areas of success. This helps continue to make us
Tiger Strong All Day Long!

Electronic Devices

Cellular phones, laser pens or pointers, or other audio/electronic devices can be extremely distracting to our education atmosphere. Students are asked to not bring these items to school. These items will be confiscated and returned at the end of the day. We will not ensure the security of such items. If your child must have a cell phone, it must be turned off while in the building and it is recommended that it is turned off and in the locker.

Assessment Report

Our professional staff monitors and evaluates each student's academic, attendance, attitudinal, and behavioral progress continually, and parents and teachers are expected to communicate about such progress often. Please utilize PowerSchool to view your child's progress. Please be aware, that incompletes on assessments will affect Athletic code status. Please see the Athletic Code. Parents are reminded and urged to discuss these reports with their child's teachers. Communication is a two-way street. Feel free to communicate with your child's teachers any time during the school year. Mr. Kiel will assist you with any concerns you may have.

Athletics

Chilton Middle School is in the Olympian Conference with Valders, Mishicot, Reedsville, Brillion, and Hilbert, for various middle school activities. Requirements for participation are:

- Have a WIAA physical examination card on file in the office. This must be updated every two years.
- Comply with the school's eligibility requirements as laid out in the Chilton Middle School Co-Curricular Code of Conduct found later in the Middle School Addendum.
- Comply with the WIAA requirements or eligibility.
- Students have acknowledged, electronically or otherwise, that they have a 4k-12 Parent-Student Handbook.
- Parents/Guardians have acknowledged, electronically or otherwise, that they have a 4k-12 Parent-Student Handbook.
- Attend, with parent/guardian, an athletic orientation meeting before the season of participation at least once in Middle School.

It is generally accepted that middle school students are at a unique and critical stage of development and that the emphasis of a middle-level athletic and activity program should be on helping the students to be involved with, and participate in some type of physical or exploratory activity, while keeping in mind their emotional and physical development.

Accordingly, Chilton Middle School will provide co-curricular activity programs, which are developmentally appropriate and provide a healthy outlet for early adolescent energies and a reasonable amount of competition in a safe and caring environment.

Management of Student Misconduct

The teaching and support staff of Chilton Middle School along with school administrators will take whatever reasonable, prudent, and legally supported corrective measures it must take to ensure a school atmosphere that is conducive to learning and free from disruption. Corrective measures may include but are not necessarily limited to, verbal warnings, detentions, parent conferences, suspensions, referral to legal authorities, and/or referral to the Board of Education for consideration of Expulsion.

In determining what corrective measures to implement to correct and/or respond to inappropriate student behavior, the following guidelines will be utilized regarding the categorical nature of potential acts of misconduct:

- Minor Offenses (Chilton Middle School will attempt to respond to and correct these acts of misconduct with less severe consequences; e.g. warnings, detentions, parent contacts, suspensions):
 - Classroom misconduct
 - Hallway misconduct
 - Misconduct on school grounds (Bus line, student parking lot, etc.)
 - Tardiness
 - Class “cuts” / “skips”
 - Minor misconduct at school functions (home and away)
 - Other minor misconduct
 - Cafeteria misconduct
- Major Offenses (Chilton Middle School will attempt to respond to and correct these acts of misconduct with more severe consequences; e.g. detentions, suspensions, referrals to law enforcement and/or the Department of Human Services, referral to the Board of Education for consideration of expulsion, etc.):
 - Repeated and/or chronic acts of minor misconduct (see above)
 - Drug or alcohol use
 - Acts of insubordination toward teachers, support staff, or administrators
 - Bullying or Cyber-Bullying toward students or school employees
 - Fighting
 - Threats of violence toward students or school employees
 - Destruction and/or theft of school property
 - Destruction and/or theft of property belonging to another student
 - Misconduct at school or school functions, home or away, that adversely affects the status of the school or causes unfavorable criticism of the school community
 - Leaving in-school suspension without permission
 - Assault or battery against any school employee or student
 - Malicious or danger-causing vandalism to school property, another student’s property, or a school employee’s property
 - Possession and/or use of weapons on school property or at school events

Note: Depending upon the circumstances of the incident(s), the principal and/or his/her designee reserves the right to impose all reasonable, prudent, and legally supported

corrective measures necessary to ensure the rights and responsibilities of all parties involved, and to assure that all policies of the Board of Education are followed.

Detention obligations must be satisfied and/or in progress of being satisfied before the student can participate in athletic contests and/or school activities (e.g. field trips, organizational activities, attendance to school events as a spectator/fan, etc.)

Student behavior that distracts from the positive student learning environment must be addressed so that all students feel safe and secure in an environment that promotes each student's gifts. To counter negative behaviors before they occur we must build a sense of community so that students will focus and reflect on their actions and behaviors and the negative outcomes that occur from these behaviors. To this end, we are committed to creating a sense of community and belonging here for each student.

Student Discipline

The core of Chilton Middle School's philosophy is an abiding belief in the worth and dignity of each student and a desire to provide a learning environment founded on opportunity and excellence. In any democracy, there exist many privileges and freedoms, all of which are dependent upon adhering to certain rules and regulations.

So that Chilton Middle School can maintain the best learning environment possible, the administration and faculty have adopted an Assertive Discipline approach to student behavior. This approach encompasses the development of rules and student expectations, a system of progressive consequences for poor behavior choices, and the provision of various positive support mechanisms for good behavior choices. Furthermore, all students who exhibit behavior not following school expectations will be reeducated by a supervising adult in the building on how to properly handle future situations.

Rules and Expectations - All rules and expectations as found in this handbook, developed by our classroom teachers, and established by the administration, revolve around three basic assumptions:

- Students cannot be allowed to stop their teachers from teaching.
- Students cannot be allowed to stop other students from learning.
- Students cannot be allowed to engage in any behavior, which is not in the best interest of those students, any other students, or the faculty.
- Keep their hands, feet, and objects to themselves.

Positive Support – The faculty and administrations firmly believe that if we are to make disciplinary action readily and consistently available to students who choose to behave inappropriately, we must also support those students who decide to act as responsible young adults and contribute to an educationally conducive climate in our building. Throughout the school year, CMS faculty will be giving positive recognition to those students who exhibit proper behavior in their classrooms. In addition, there will be frequent school-wide activities conducted to praise students with good choices in behavior patterns.

Detention Program

As an ongoing part of our Assertive Discipline approach to student behavior, Chilton Middle

School has implemented a detention program for students who choose to violate school classroom rules. Students who want to avoid detentions must follow school rules and respect both his/her classmates and school authorities, as well as our building and grounds. Detentions are designed to act as both a punishment and an opportunity for students to evaluate and modify their behavior pattern choices. Detentions will have the following format:

1. Students will be given 24 hours' notice as to the reason for and the date of their assigned detentions, to allow for transportation arrangements. Parents will be contacted if deemed necessary by the assigning teacher/administrator.
2. Classroom detentions - If a teacher issues detentions to a student for classroom-related misbehavior, the student is to report to that teacher's room to serve the detention on the assigned date and time. Failure to report as directed will bring about a referral to the principal and the student will receive an immediate double the amount in an office detention.
 - a. A second offense will result in additional disciplinary steps. The principal will notify the parents of the student involved as soon as practicable and schedule a conference to be attended by the student involved, his/her parents, the teacher involved, and the principal if deemed necessary. The student will not be allowed to return to class until the conference has taken place if one has been scheduled.
 - b. Office Detentions – Office Detentions may be assigned for various reasons by either the principal or teaching staff. These detentions are either 30 or 55 minutes in length and are served Monday through Thursday from 3:05 pm – 4:00 pm. Alternative times can be arranged by contacting the middle school office.
 - c. Failure to serve detentions as assigned may result in suspension from participating in and/or attending extracurricular activities and /or the loss of school privileges, and/or advancement to additional disciplinary consequences.

Absences And Attendance Regarding School Functions

Students who have been absent from school for the entire day, or the afternoon of the day of an event, will not be permitted to attend or participate in any after-school or evening school functions on that day. This expectation is not extended to students who have had a previously approved and/or excused pre-arranged absence on the day in question. Please also refer to "Athletic Code".

Suspension/Expulsion

Under Wisconsin Law (State Stat. 120.13(1)) (Policy 5610) the principal may suspend students from school for noncompliance with school board established and/or approved school rules. A suspended student's parent or guardian shall be notified as promptly as possible as to the reason(s) for the suspension. Suspensions normally occur for acts that include but are not limited to the following: Chronic breaking of school rules; immoral conduct; the consumption, possession, or use of alcoholic beverages, tobacco, or illegal drugs on school property or coming to school under the influence of; behavior that threatens or harms the safety of students and/or school employees; insubordination; defacing or destroying school property. Within five school days, any suspension may be appealed to the superintendent in writing.

At Chilton Middle School we have three types of suspensions, which may be used in any combination and length at the discretion of the principal. This will be determined solely by the nature and frequency of any given offense and within the limits of the law. Tests, and quizzes and all homework will be allowed to be made up.

Out-of-School Suspension

The student is removed from the school building and grounds. He/she is not allowed on school grounds or to attend any school-related activities for the duration of the suspension. To do otherwise will be considered trespassing.

In-School Time-Out

The student is removed from classes and must sit and evaluate his/her behavior patterns.

In-School Suspension

Wisconsin law: Section 120.13(1), School Policy 5610.02

The student is removed from classes, placed in an office, and may study or read. A restroom break is given in the morning, at lunch, and in the afternoon. The student will be allowed to use the cafeteria but must eat in the suspension room. Students may not attend any school-related activities for the duration of the suspension. An In-School Suspension may exceed more than one day and must be completed in its entirety in school.

Counseling And Guidance

Chilton Middle School takes pride in its counseling and guidance program. Services offered are social and emotional, academic, career, and group counseling and guidance. Counseling can be on a one-time basis or a continuing basis. In addition, the counselor can assist in referrals to outside agencies. Parents should feel free to call for appointments if they have any questions regarding their child. Parents can opt out of counseling programs.

Course Changes

Staffing and supply decisions are made based on the number of students enrolled in each course and as a result, we are very hesitant about making any course changes unless necessary. Therefore, you should regard course selections as unchangeable

At Chilton Middle School there are no elective courses for students in grades 5 and 6. All students take a predetermined academic block of courses and also a block of exploratory courses. These exploratory courses are what we call mandatory exploratories. In 7th grade and 8th grade, students elect which facet of music they wish to participate in; i.e., band, choir, or general music. The remainder of the exploratory block is once again a mandated exploratory block.

Scheduling at the middle school is a function of the core teams and selections of students where applicable. Students will be placed in sections and will rotate to classes based on which section they are in.

Report Cards

Chilton Middle School assessments are a combination of many factors, but mastery of the state standard is the fundamental requirement to determine achievement of having earned the meeting expectation of the state standard. School staff utilize multiple assessment methods to determine if and when a student meets expectations as it relates to the state standard. School staff will communicate continued feedback to students as a form of leveled improvement toward meeting expectations. This feedback can be viewable on project rubrics, and online using our PowerSchool grading program.

Reports are made available every nine weeks. These reports will be made available

online; however, you may request a hard copy of the report by emailing your child's teacher, school secretary, or building principal. Chilton Middle School uses a 3-point system of Standards-Based Learning. The following scores will be used on the report cards. Their intended meaning is explained as:

3 = Meeting Expectation (The student consistently demonstrate adequate mastery the course standards in familiar context.)

2 = Approaching (The student demonstrates beginning work toward standard and produces work that shows progres.)

1 = Attempting (The student demonstrates unclear or minimal understanding of the standard.)

I = Incomplete (The student has yet to demonstrate course standards.)

Furthermore, with the reporting out on where your student is at in correlation to the state standard, we will also report on the students in the area of respect and responsibility.

Responsibility

- Guided Practice completion
- Material ready for class
- Following project due dates
- Productive use of class time
- Appropriate use of materials

Respect (for)

- Peers
- Staff
- Technology
- Class Material

Displays Of Affection (PDA)

As a courtesy to our educational climate and all people within our building, students are asked to refrain from physical displays of affection while at school or during school activities.

Physical Education

To promote healthy personal hygiene, all students will be required to change into a different set of clothes (an appropriate shirt/top, athletic shorts/pants, and active footwear) for physical education classes. Dress for success to be healthy, free, safe, and ready.

Grade 8 - Class Trip Criteria And Washington DC Trip Criteria

As with any other extra-curricular offering or event here at Chilton Middle School, the eighth-grade class trip and the Washington DC trip are considered a privilege and not an expectation. Here, as in life, privileges are earned. The following are criteria that a student must attain to be considered eligible to attend either trip.

Academic Expectations:

Any student receiving one or more incompletes during the school year on assessed standards will become ineligible for the class trip. Students must rectify all incompletes by 5 school days

after the mid-quarter marking period and 5 school days after the end of each quarter. In addition, any student earning an incomplete after the mid-quarter date in the 4th quarter can/may become ineligible to attend. Teachers and students will develop a plan for retakes or relearning each mid-quarter and quarter to eliminate any incomplete grading scores. Students can make up any incompletes after the specified due dates (1 week after mid, 1 week after the end of the quarter) but will be ineligible for either trip.

Suspension:

Any student suspended (either in-school or out-of-school suspensions) during his/her eighth-grade year is ineligible to participate in either class trip.

Detention:

Students who have accumulated five or more detentions or behavioral referrals during their eighth-grade year will be ineligible to attend either eighth-grade class trip. (Detentions are any detentions issued by a teacher due to poor classroom behavior and/or removal from class. This also includes any office-assigned detentions.) Referrals mean any referral made to the office for violations of school or bus rules.

Attendance:

Eighth-grade students attending the 8th-grade trip must meet the goal of meeting all attendance requirements. Chilton Middle School sees regular school attendance as a way for students to build strong employability skills and increase their academic and personal performance. Students absent for more than 10 days from school either excused or unexcused may not be allowed to attend either eighth grade class trip. NOTE: This requirement will be evaluated on a case-by-case basis. We understand that many factors may impact a student's attendance record and these will be considered as long as all other criteria for attendance are met.

Student Appearance

Chilton Middle School believes that the responsibility for the appearance of each student rests with the parents or guardians of each student, provided that the attire of the student seeks to enhance rather than disrupt an established educationally conducive environment. As such, students are expected to come to school dressed in a manner that is safe, appropriate, and inoffensive to the general school community at large. Students who adhere to the following guidelines are most likely to find themselves dressed in a manner that is appropriate for the school setting:

- Assure that good personal hygiene habits are practiced daily; this includes assuring the clothing and attire are washed and cleaned regularly.
- Assure that clothing or hairstyle does not put one at risk for injury while engaging in academic or co-curricular activities (e.g., blocked vision, restricted movement, loose or torn clothing that could get caught in mechanical devices and/or catch fire, etc).
- Assure that clothing and/or dress styles will not create a disruption to the learning environment or be offensive to others – unacceptable clothing includes, but is not limited to:
 - Tops and/or pants, skirts, and shorts that reveal cleavage, midriff, buttocks, undergarments (or the lack thereof), and/or reveal more than an acceptable amount of one's body.
 - Halter tops, tube tops, "tank" tops with less than a one-inch strap on each side, and/or strapless tops. Tight-fitting and/or sheer clothing that

- reveal undergarments (or the lack thereof).
- Torn, ripped, and/or cut clothing that reveals undergarments (or lack thereof), cleavage, midriff, buttocks, and/or more than an acceptable amount of one's body. Jeans with tears, rips, or holes above the fingertip length.
- Clothing on which obscene, socially offensive pictures or language exists to include, but not limited to, references to illegal drugs and/or tobacco and/or alcoholic beverages and/or serving as an advertisement for an alcoholic beverage serving establishment.
- Hats or other unwarranted headwear, except in established religious or cultural circumstances, are to be removed and kept in student lockers by the start of classes each day and remain there until the conclusion of the school day.
- Backpacks, purses, drawstring bags, and other bags larger than 9" x 5", while necessary to transport books and school supplies to and from school, are viewed as taking up valuable space in classrooms and/or creating a safety concern. Backpacks and other bags identified above are to be kept in student lockers by the start of classes each day and remain there until the conclusion of the school day.
- Outwear and/or bulky coats, such as, but not limited to, down-coats, winter jackets, and trench coats are to be removed and kept in the student lockers by the start of classes each day and remain there until the conclusion of the school day. The intent of this language does not apply to Chilton Schools apparel.
- Blankets and other materials that cover extremities are not appropriate for use during the school day.

Students who come to school not appropriately dressed and/or attired will be asked to change. If a student is asked to change, the school may supply appropriate attire for the day. Should a student not comply when asked to change, disciplinary consequences will be given. Students who experience continued difficulties with what is expected for student appearance will be referred for disciplinary action to include, but not limited to, suspension and/or expulsion from school. Students who are found to be repeatedly violating these expectations will be subjected to the following:

- Confiscation of the hat(s)/outerwear/bag(s)/clothing/blanket(s).
- Appropriate disciplinary measures include but are not limited to, suspension from school.

Note: Upon approval of the principal or her/his designee, a teacher may modify either one of these expectations for her/his class on a limited basis if there is a justifiable reason to do so (e.g., planned field trip, special project for the day, etc.).

Inappropriate Outerwear



Acceptable Jackets



Student Lockers

All lockers in the school building are the property of the School District of Chilton and will be provided for student use at no charge. However, costs may be assessed at the end of the school term for damage considered over and above normal use of lockers. The principal or any designated representative for school safety or cleanliness may inspect lockers from time to time. Administrative searches may also take place without advance notice to search for overdue library books, textbooks, stolen property, alcohol, controlled substances, etc.

Students are asked to clean their lockers occasionally. Students must also refrain from keeping opened containers or packages of food and/or beverages in their lockers. Lockers are for school-related items only i.e., textbooks, notebooks, etc., and clothing items necessary for travel to and from school (jackets, hats, etc.). Items other than the above are not to be brought to and/or stored in student lockers. School District policy reserves the right to inspect any/all lockers desks or other school-owned areas at any time.

Student Message/Telephone Use

Students will not use the office phone for personal calls except in emergencies and with staff permission. In the event the student receives a message or a call he/she will be called out of class only in the case of an emergency. Normally phone calls for students will be handled during lunch period and before and after school. Cell phones are to be off and in the student locker at the beginning of the day through the end of the day. If a phone is seen or being used, staff will remove the phone and bring it to the Chilton Middle School Office. Students can pick up their phones at the end of the day. If the student is having continued removal of the phone then parents will be required to pick up the phone at their convenience.

Chilton Middle School Co-Curricular Code Of Conduct

Philosophy:

We believe that co-curricular programming constitutes an important facet of our school curriculum. Through these programs, a participant has the opportunity to enhance his/her degree of self-discipline and regular mental and physical conditioning. By providing students with the privilege of participating in co-curricular programming, the district expects the participant, if he/she elects to be involved in such a program, to accept and comply with the responsibilities presented herein.

Objectives:

Mere participation in co-curricular programming does not ensure the attainment of these objectives. Every effort should be made to influence participants as to the proper goal and benefit for which these programs were established.

Co-curricular programming offers participants the opportunity to:

- Strive for excellence.
- Develop a positive self-concept.
- Establish lasting friendships.
- Experience a meaningful commitment, dedication, loyalty, and self-discipline.
- Put interest and meaning into one's personal and family life.
- Develop a "whole school" interest and participation through interaction with students who share many common interests.

- Learn new skills and develop those skills to one's maximum potential.
- Satisfy the urge for competition
- Observe and exemplify good sportsmanship
- Have fun and enjoy self-fulfilling experiences.

Responsibilities:

Privileges always carry responsibilities. The privilege of participating in co-curricular programming is extended to students in good standing who are willing to assume the following responsibilities. Your greatest responsibility is to be a credit to your parents/guardians, school, community, and self.

It is agreed that students involved in co-curricular activities are expected to set a good example regarding social behavior, academic effort, appearance, training, practices, and meetings.

Student Academic Eligibility

- A participant who receives a mark of "Incomplete" in any subject (academic and/or exploratory) on their interim or end-of-the-term report card shall be ineligible for interscholastic/intramural competition until such time the grade deficiency or incompleteness has been rectified.
- A student identified as ineligible may practice; however, it must be clear that academic assistance takes priority over attending practice. In addition, the ineligible student may not participate in any "competition/performance" until they have completed the reinstatement process.
- A participant may request reinstatement when all incompletes have been rectified. The participant shall request reinstatement by having a current assessment printed off for the coach.

General Stipulations:

To assist the student while participating in co-curricular programming, the following points are being made.

1. Practice sessions and/or meetings are of great importance and are not to be missed without good reason and approval of your coach or advisor. In all situations, the participant is to consult with the coach, advisor, and or director.
2. This code as developed will apply to all students involved in co-curricular activities as defined in this document.
3. The code as developed will apply to all students involved in co-curricular activities for 12 months of the year.
4. It is agreed that parent involvement is extremely important in all phases of the code.

Major Rule Infractions:

1. The possession, use, or purchase of tobacco, alcohol, or harmful drugs.
2. Act of bad conduct requiring a student to be suspended from school for all or part of at least one (1) day.
3. Possession of school-owned athletic clothing or equipment, or any school property out of season without permission of the Activities Director or without permission of the applicable advisor, director,

- and/or building principal.
4. Hosting a social function where alcoholic beverages or drugs are available for consumption.
 5. Academic dishonesty may be considered a major rule infraction. The seriousness of the violation will be jointly determined by the instructor and the administration. Infractions of this nature may include, but are not limited to, cheating on tests, quizzes, or homework; plagiarism; and the use of electronic media in dishonest ways. Penalties or fractions of penalties for academic dishonesty will be assessed using the predetermined percentage or length of suspension as a guide.
 6. Any other unacceptable conduct that is contrary to the ideals, principles, standards, and morals of the school and community.

Penalties - Infractions will result in the following consequences:

First Offense: 25% Season Ineligibility

Second Offense: 50% Season Ineligibility

Third Offense: Suspension from all co-curricular activities for the remainder of the year.

For items that are not clearly stated or communicated by this document further clarification will come from the Chilton High School Co-Curricular and Activities Code. Chilton Middle School is not a WIAA affiliate; however, the safety and high expectations we hold for all students are first and foremost and the ideals and expectations laid out in the Chilton High School Co-Curricular Activities Code that are aligned with WIAA policy will be enforced.

CHILTON HIGH SCHOOL
Handbook Addendum

General Information

School Day

Chilton High School begins at 7:50 am and dismisses at 3:15 pm each day. The day consists of four (4) instructional blocks with a passing period between each block. For some students (generally students in one or more music courses) block 3 and Block 4, 5 & 6 are divided into two (2) 45-minute instructional blocks called "Skinnies." A 15-minute Nutrition Break is available to students after 1st Block each day. Students are assigned to one of three (3) lunch periods depending upon what class they are taking. A required 30-minute Homeroom Block occurs each day where students meet with their assigned faculty advisor for academic and career counseling, emotional and social mentoring, and to provide opportunities for students to meet with teachers for additional assistance and/or attend organizational and class meetings.

Textbooks

All textbooks are the property of Chilton High School and are purchased through tax dollars. Students are to take care that all issued textbooks are returned in the same condition as when they were received. Teachers will assess fines for textbooks returned in poor condition.

Chilton High School Food Service

Food Services at Chilton High School resemble a food court style, offering students a wide variety of attractive and nutritious breakfast and lunch entree items, which students may be able to combine accordingly to be eligible for the "Reimbursable Meal". Students are to make their way through the food court expediently, selecting their menu choices and checking out with cashiers as quickly as possible. Students may eat in the school commons or on the front and back patios just off the student's main entrances. Students are asked to be mindful of the cleanliness of the food court, school commons, and patio areas; take care to pick up after themselves, dispose of trash in the appropriate containers, and return trays to the drop-off window. We ask that all students eat only at the tables provided in the commons or outside patio. Meals are not to be consumed anywhere in the bathrooms, lobby adjacent to the gymnasium, pupil services complex, or entrance to the academic hallways.

Students are not permitted to have food delivered to the high school during lunch without prior permission from the principal and/or the items being delivered by a parent or guardian. All deliveries must go through the office.

Note: Students are not permitted to be in any other areas of the building during their assigned lunch period.

Closed Campus

Chilton High School is a "Closed Campus" for all students. Students are not permitted to leave the campus area without parental permission that has been approved by the high school office or is a part of an approved course or program of study or other approved reason.

Student Lockers

All lockers in the school building are the property of School District of Chilton and will be provided for students to use at no charge. Any costs associated with the repair of a locker will be assessed to the student assigned to that locker. If the student assigned to the damaged locker can identify the student responsible for the damage, the costs associated with the repair

will then be assessed to the student responsible for the damage(s). Students are expected to remain in the locker assigned to them. Lockers may be inspected from time to time by the principal or any designated representative for school safety or cleanliness. Administrative searches may also take place without advance notice to search for overdue library books, textbooks, stolen property, alcohol, controlled substances, etc. as per policy 5771.

Students are asked to clean their lockers occasionally. Students must refrain from keeping opened containers or packages of food or beverages in their lockers. Lockers are for school-related items only, i.e., textbooks, notebooks, etc., and clothing items necessary for travel to and from school (jackets, hats, etc.). Items other than the above are not to be brought to school and/or stored in student lockers.

Tape, glue, or any like substances are not to be used for adhering anything to the interior or exterior surfaces of student lockers! Students may use magnets and/or adhesive clay on the interior surfaces. The external surfaces are to be kept clear of all signs, posters, stickers, or any other display items except for school-sponsored locker decorations. The tack board area above student lockers is designated for these kinds of items.

Chilton High School is not responsible for the loss or theft of any contents or items that students keep in their lockers.

Student Cars

Students who drive to school must register their vehicle(s) in the high school office and pay a \$50.00 parking fee. A parking stall will be assigned to each student who registers a vehicle. Students may not park on school property without registering their vehicle(s).

Student vehicles are restricted to the student parking lot during the school day, which is located at the rear of the school adjacent to the main student entrance. Vehicles are off limits to students from 7:50 AM until 3:15 pm (1:00 pm early release Wednesdays) unless permission is granted to access a vehicle by the principal or designee.

All vehicles registered and parked upon the property of the School District of Chilton are subject to search at any time upon request of school officials.

Through signing the registration application and/or this handbook, the student, parents of the student, and owner of the vehicle consent to a search of the vehicle at any time upon request of school officials. **For further information refer to School District of Chilton Board Policy 5771.**

Announcements

Announcements of importance to students and faculty will be made available daily. General announcements of an emergency nature will be made over the public address system when necessary. Students and staff wishing their announcements to be included in the daily reading are to have them written exactly as they are to be presented in the office by 7:30 am each day. Announcements by students must have faculty approval.

Social Media and Other Online Posts by Students

While Chilton High School respects and will work to uphold each student's First Amendment right to freedom of speech, students must realize that student speech, including on and

off-campus speech, may be regulated by school officials under certain circumstances without violating students' free speech rights (**Board Policy 5500**). Students who choose to post written or oral information, video or pictures, and/or other material on personal websites, within online social networks and forums, or via other electronic communication venues, which materially and substantially disrupts the work and order of the school, may be subject to disciplinary action by school officials, including a possible referral to legal authorities.

School Dance and Social Activities

These expectations have been established to provide a safe, healthy, and respectful environment in which students can attend school dances and school-sponsored social activities. Attendance at school dances is a privilege.

- Students who have been suspended from school within ten (10) school days before a dance will not be allowed to attend that dance.
- Students with outstanding detentions due to the school will not be allowed to attend a dance.
- Dances at Chilton High School are held in the commons or other approved locations unless prior arrangements have been made with the principal.
- Students may be randomly tested utilizing a passive alcohol detection device that measures alcohol content in one's breath.
- Students who meet the criteria as reasonably suspicious will be tested with a passive alcohol detection device.
- Students who test positive on the alcohol detection device will be escorted by a police officer and principal for further investigation.
- All school rules are in effect since this is a school-sponsored function.
- Staff and chaperones will address inappropriate dancers and/or dancing. Students are expected to be responsive and respectful of the adult chaperones.
- Students may be asked to leave the dance if their behavior continues to be problematic.
- Students asked to leave a dance are expected to comply with the request appropriately.
- Students removed from the dance or denied entry into the dance will not be given refunds.
- Students are expected to be in the dance or off of school property.

Requests to Bring a Guest to a School Dance

Chilton High School students who are eligible to attend a school dance and wish to bring a guest as their date must request such in the high school office at least three (3) school days in advance of the scheduled dance. Request forms will be available in the office at least ten (10) school days in advance of the scheduled dance. Students must provide their requested guest's name, address, telephone number, age, grade, and school of attendance or where they last attended. Only one (1) guest per Chilton High School student will be considered unless prior permission is obtained from the high school principal. Guests must be high school students. Guests currently not in high school or have graduated from High School require permission from the high school principal and shall not be older than 20 years of age.

The high school office will review all such requests to ensure that the proposed guest is qualified to attend a Chilton High School dance. Proposed guests must be in good standing with Chilton High School student expectations, with expectations the proposed guest's school has for its students (if applicable), as well as with both state law and local ordinances, before approval will be given to attend a Chilton High School dance.

The Chilton High School student requesting and receiving approval to bring a guest to a school dance is responsible for assuring their guest's completion of all permission forms as well as adherence to all school policies and procedures.

Dance Court of Honor Guidelines and Expectations

A Court of Honor is elected for each of the main dances at Chilton High School (Homecoming Court Prom Court and others as approved). To be eligible to be considered for a Court of Honor, the following requirements must be met:

- The student must not have been on a previous Court of Honor.
- The student must be eligible as per the Co-Curricular and Activities Code.
- The student must not have any outstanding detentions.
- The student must not have any outstanding financial obligations due to the school.
- The student must have the minimum number of course credits required to be a member of his/her class.

Note: If any or all of the above requirements become unmet after the Court of Honor has been elected, the student will be removed from the Court of Honor and the student who had the next highest votes at the time of election will fill the vacancy.

Student Publications

School-sponsored publications shall serve as instructional tools designed to provide a forum for students. As such, these publications should provide an opportunity for students to inquire, question, and exchange ideas, serve as a source of entertainment and enlightenment, and reflect all areas of student and community interest and concern. In addition, every effort should be made in the production of school-sponsored publications to simulate the realities of the publishing world.

Chilton High School upholds and encourages freedom of the press as guaranteed by the Constitution of the United States. The Board is responsible for ensuring that the constitutional rights of students are balanced reasonably against the right of society to maintain a system of public schools that provides an environment conducive to learning. Any materials or articles that are potentially libelous or considered obscene will not be allowed.

Homeroom

Each student at Chilton High School will be assigned to a Homeroom. Each Homeroom will have a faculty member assigned as an academic advisor to each of the students in his/her Homeroom. Homeroom meets daily to provide students with the following opportunities:

- First day of school instructions. Assistance with Registration and Scheduling Processes, Academic and Career Counseling, Academic, Social, and Emotional Support
- Attend Organizational and Class Meetings
- Receive Academic Assistance from a Teacher
- Provide time to catch up on homework/assignments (including opportunities to utilize the school library)
- If meeting expectations to participate in designated school activities including utilizing the school fitness center and technology education supervised "shop time."

Behavior Expectations, Policies and Procedures

Chilton High School Cell Phone and Smart Devices Policy

Cell phones and other nonschool-issued smart devices are only allowed to be used by students during:

- Lunch
- Nutrition Break
- Passing
- In class when specified by staff
- Academic Resource

Students are requested to silence all personal electronic devices at all times. If requested, students may be asked to place their personal electronic devices including smartwatches, cellphones, iPads, and other personal devices in a designated area when entering a classroom or at any time during a class. These requests will be made either verbally by teachers or other staff or maybe a part of a distributed in-classroom management plan. Following this request or expectation being communicated if a student's smart device is seen or heard outside of the designated area, the teacher shall then enforce the consequences outlined below. If a staff member observes a student in the hallway on their smart device during class time, it is their responsibility to enforce the consequences outlined below.

Additionally:

- Smartwatches are allowed in the classroom unless they cause a distraction to the student or others. Smartwatches must be removed during assessments.
- Smart devices are not allowed in Homeroom and the policy specified above must be followed.
- Devices should stay in the designated area UNTIL THE BELL RINGS.
- This policy also applies during school assemblies. No devices should be used during assemblies without the approval or direction of the presentation staff.

Consequences:

If students are seen to be using or distracting others with their cell phones outside of the times listed above, the following consequences shall take effect:

- Step #1 - (First offense): Device will be confiscated. Regardless of the time of day, the device stays with the teacher until the end of that day. It must be turned in to the teacher the following day by 8:00 am and to be picked up by the student at 3:15 pm. If the device is not turned in according to the statement above, the consequence moves to step #2.
- Step #2 - (Second offense): Device will be confiscated. Step #1 is repeated for a total of 5 **consecutive** school days. (Excused absences are exempted. Unexcused absences add a day.)
- Step #3 - (Third offense): Device is confiscated. The consequences of step #2 are repeated along with the serving of office-assigned detention and parents are requested to meet with the principal and the student. If the detention is not served within a week of the offense then consequences move to step #4.

- Step #4 - (Fourth offense): Parent meeting with an administrator to discuss and enact additional consequences.

Consequences reset on a term/quarter basis (Staff must document any offenses in PowerSchool with the term in which it occurred.)

- Consequences are not counted per class, but rather as a whole per student.
- If a teacher is absent and/or has a sub, the device should be turned in to the office.

If the protocol is not followed, the student shall be referred to the office for additional consequences.

Chilton High School Dress Code

Chilton High School will follow Chilton School Board Policy #5511 regarding Dress and Grooming.

Chilton High School believes that the responsibility for the dress and grooming of a student rests primarily with the student and his or her parents or guardians and that appropriate dress and grooming contribute to a productive learning environment. Therefore, the Administration and staff expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate.

When the principal or their designee directs a change to a student's attire or grooming, it will be done in a manner that is the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time.

Dress and Grooming Requirements

Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel.

- A. Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
- B. When the body is standing straight, clothing must cover the chest, back, torso, stomach, and lower extremities from armpit to armpit to mid-thigh. Tops must have a strap and at no time may any part of a student's buttocks be exposed.
- C. Clothing must cover all undergarments. No underwear or undergarments may be visible at any time. Clothing may not be see-through.
- D. Hats/hoods are not allowed unless for pre-approved occasions or purposes (does not pertain to head coverings for religious purposes).
- E. Clothing must be suitable for all scheduled classroom activities including physical education, science labs, shop classes, field trips, and other activities where unique hazards or specialized attire or safety gear is required. Bare feet are not permitted at any time.

Attire and/or grooming depicting or advocating violence, weapons used in violence, criminal activity, gang-related activity (including clothes, accessories, or colors identified as

gang-affiliated), use of tobacco, alcohol or drugs, pornography, foul language, or clothing that could be considered dangerous or that could be used as a weapon are prohibited.

Dress Code Enforcement

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress and grooming extremes. In the case of questionable dress or grooming that is not specifically covered in the list above, the administration will make the final decision. Appropriate action will be taken at that time, and when necessary, contact will be made seeking parental cooperation and assistance.

The administration retains the sole discretion to make the final determination whether clothing, jewelry, accessories, and/or appearance meet acceptable standards. All school personnel shall be responsible for reporting violations of this dress code. When a dress code violation occurs, the student will be required to change into proper attire. Continued violations of the dress code will be considered defiance and will be referred to the administration for disciplinary action.

This dress code is also further restricted in areas where student clothing requirements are necessary for the safety of the student including classes where students are involved using machinery or equipment that requires adherence to the dress code outlined in the class syllabus. This would include Technology Education classes.

Dress Code Procedures for Enforcement

This process will reset each Semester Term unless significant violations or failure to comply with policies would warrant additional disciplinary action at the discretion of the administration.

- **1st Offense - Warning** - Students will be asked to cover or change the offensive article of clothing. Failure to do so will result in moving directly to the consequences outlined in the 5th offense.
- **2nd Offense - 2nd Warning** - Students will be asked to cover or change the offensive article of clothing. Failure to do so will result in moving directly to the consequences outlined in the 5th offense.
- **3rd Offense - Requirement to Change** - Detention or similar consequence given - Students will be asked to cover or change the offensive article of clothing. Failure to do so will result in moving directly to the consequences outlined in the 5th offense
- **4th Offense - Requirement to Change** - In-school suspension or similar consequences may be given. Students will be asked to cover or change the offensive article of clothing. Failure to do so will result in a 5th offense.
- **5th Offense** - Parents contacted and requested to meet as soon as possible. Students are held in the office until the parent meeting. Students are required to make changes to their dress. If refused they may be sent home for the day as an out-of-school suspension. Students will have to present themselves to the principal or their designee upon return or the next day. All subsequent violations will be handled in the same manner and will result in progressive disciplinary actions.

Detention Program

As an ongoing part of our approach to student behavior, Chilton High School has implemented a detention program for students who do not meet expectations. Detentions will have the following format:

Classroom Detentions

If a teacher issues detention to a student for classroom-related misbehavior, the student is to report to that teacher's room to serve the detention on the assigned date and time. Teachers will provide students and parents with a 24-hour lead time to allow for transportation arrangements. Failure to report as assigned will result in additional consequences.

Non-Classroom Detentions

Teachers may also assign classroom detentions for non-classroom in-school misbehavior.

Office Detentions

Detentions will be assigned by the office for truancy and/or other reasons deemed necessary by the principal or their designee. Parents will be notified when an office detention has been issued. Office detentions must be served within 48 hours of issuance unless other arrangements have been made with the office personnel, principal, or principal's designee. Failure to serve office detention within 48 hours will result in the following:

- a. The assigned office detention time will double and a date(s) specific time for the detention time to be served will be identified. Parents will be notified.
- b. Failure to serve the office detention(s) on the date specified as outlined in additional consequences. A new date-specific time will be assigned for the outstanding detention time to be served. This step will be repeated once. Parents will be notified.
- c. Should repeated suspensions fail to correct the problem and compel the student to serve the outstanding detention time, further disciplinary action may be taken.

Detention rules are as follows:

- a. Students must be on time for their detention or they will be marked absent.
- b. Students may study and read school-related materials during a detention.
- c. Detention obligations must be satisfied and/or in progress of being satisfied before the student can participate in athletic contests and/or school activities (e.g. field trips, organizational activities, attendance to school events as a spectator/fan, etc.
- d. Personal devices are not allowed.

Classroom Management Plans

Each teacher will have an individual system of rewards and consequences for his/her classroom management plan that aligns with school district policy. If this plan proves unsuccessful in assisting the student to modify his/her behavior, the teacher will make a "Student Behavioral Referral" to the principal.

Management of Student Misconduct

The teaching and support staff of Chilton High School along with school administrators will take whatever reasonable, prudent, and legally supported corrective measures they must take to ensure a school atmosphere that is conducive to learning and free from disruption. Corrective measures may include but are not necessarily limited to verbal warnings, detentions, parent

conferences, suspensions, referral to legal authorities, and/or referral to the Board of Education for consideration of Expulsion.

In determining what corrective measures to implement to correct and/or respond to inappropriate student behavior, the following guidelines will be utilized regarding the categorical nature of potential acts of misconduct:

Minor Offenses (Chilton High School will attempt to respond to and correct these acts of misconduct with less severe consequences; e.g. warnings, detentions, parent contacts, suspensions):

- Classroom Misconduct
- Hallway Misconduct
- Misconduct on school grounds (bus line, student parking lots, etc.)
- Tardiness
- Academic Dishonesty (minor)
- Class "cuts" / "skips"
- Minor misconduct at school functions (home and away)
- Other minor misconduct

Major Offenses (Chilton High School will attempt to respond to and correct these acts of misconduct with more severe consequences; e.g. detentions, suspensions, referrals to law enforcement and/or the Department of Human Services, referral to the Board of Education for consideration of expulsion, etc.):

- Academic Dishonesty (major)
- Repeated and/or chronic acts of minor misconduct (see above)
- Drug or alcohol use, or the attempt to procure drugs or alcohol - per board policy.
- Acts of insubordination toward teachers, support staff, or administrators
- Fighting
- Threats of violence toward students or school employees
- Destruction and/or theft of school property
- Destruction and/or theft of property belonging to another student
- Misconduct at school or school functions, home or away that adversely affects the status of the school or causes unfavorable criticism of the school community
- Leaving in-school suspension without permission
- Assault or battery against any school employee or student
- Malicious or danger-causing vandalism to school property, another student's property, or a school employee's property
- Possession and/or use of weapons on school property or at school events.

Note: *Depending upon the circumstances of the incident(s), the principal and/or his/her designee reserves the right to impose all reasonable, prudent, and legally supported corrective measures necessary to ensure the rights and responsibilities of all the parties involved, and to assure that all policies of the Board of Education are adhered to.*

Suspension/Expulsion (Board Policy 5610)

Under Wisconsin Law (State Stat. 120.13(1)), the principal may suspend students from school for noncompliance with school board-established and/or approved school rules. A suspended student's parent or guardian shall be notified as promptly as possible as to the reason(s) for the suspension. Suspensions normally occur for serious violations of school policies and

procedures. Within 5 school days, any suspension may be appealed to the superintendent in writing.

At Chilton High School we have three types of consequences which may be used in any combination and length at the discretion of the principal. This will be determined solely by the nature and frequency of any given offense and within the limits of the law.

Students returning from a suspension from school are entitled to make up all assessments, quizzes, tests, and exams for full credit. As with any absence, daily classroom participation credit may be lost and unable to be made up.

- Out-of-School Suspension - The student is removed from the school building and grounds. He/she is not allowed on school grounds or to attend any school-related activities for the duration of the suspension. To do otherwise will be considered trespassing.
- In-School Time Out - The student is removed from classes and must sit and evaluate his/her behavior patterns. They will return to class when deemed ready by the staff or principal.
- In-School Suspension - The student is removed from classes, placed in an office, and may study or read. A restroom break is given in the morning, at lunch, and in the afternoon. The student will be allowed to use the cafeteria and/or school vending machine but must eat in the suspension room. Students may not attend any school-related activities for the duration of the suspension. An in-school suspension may exceed more than one day and must be completed in its entirety in school.

Continued Disruption to the School or Classroom

Students who choose to be disruptive or insubordinate may be considered for further consequences, including expulsion. Further references to suspensions and expulsions may be found in Wisconsin law: Section 120.13 (1) of the statutes.

Chilton High School Academic Dishonesty Policy

The Chilton High School faculty expects the highest integrity of its students. The faculty has the responsibility to establish and communicate expectations of/for all assessments in their classroom management plan and course materials. Chilton High School students must adhere to those expectations or they will be held responsible according to the Academic Dishonesty Policy. The contents of this policy are cumulative for the duration of a student's high school career.

Minor – A minor infraction is defined as an assessment that does not significantly impact the student's overall grade as assigned by the teacher. Students will be asked to redo any of these assessments and a warning will be issued. Teachers will notify parents and the Activities Director will document all instances of minor academic dishonesty infractions.

Major – A major infraction is defined as an assessment that significantly impacts the student's overall grade as assigned by the teacher. Students must make up any major infraction assessments or activities. A disciplinary consequence may be given by the administration. The classroom teacher, the principal or their designee will notify parents of the infraction. Students

involved in extracurricular activities will be assessed as a consequence outlined in the Co-Curricular and Activities Code. Co-curricular consequences are to be served at the next scheduled event. No exceptions.

Academics

Graduation Credit Requirements

All Students need 28 credits to graduate from Chilton High School or meet their educational plan or a School Board approved alternative.

This must include:

English - 4.0 Credits

Social Studies - 3.0 Credits to include US History and US Government

Science - 3.0 Credits

Mathematics - 3.0 Credits

Physical Education - 1.5 credits taken over 3 years or an equivalent.

Personal Leadership - .5 Credit

Healthful Living - .5 Credit - Unless taken in Middle School

Personal Finance - .5 Credit taken in grade 11 or 12

Electives - 12 Credits

Note: If a student fails a required class he/she must retake it at the first available opportunity.

Registration/Scheduling

All students of Chilton High School will receive registration information and materials each year to assist them in scheduling for the next school year. Students should review all information carefully and discuss future course selections with their parents, teachers, school counselors, and principal. Chilton High School is proud to offer a variety of course selections designed to meet all the individual needs of our students. We will try to honor all course selection requests; however, the administration may need to make changes from time to time to appropriately meet the requirements of an effective master schedule for all students.

Course Changes

Since the administration staffs the school with teachers and orders equipment and supplies based on the number of students enrolled in each course, we will not make changes unless it is necessary. Therefore, you should regard your decisions as unchangeable. This applies to changes at the start of a new term as well.

Before requesting to change your classes, review the following guidelines which will be used to consider the denial or approval of your request.

Requests will be considered when:

1. Physical limitations prevent you from participating in a class (doctor's excuse required).
2. You need to alleviate credit deficiencies.

The request may be denied when:

1. Courses of interest are already filled and considered closed.

2. The course to be dropped has a minimum enrollment.

Before any program change requests are honored, a review of the change will be done by the school counselor, affected teachers, and building administration. Parent's permission will be required for all program changes.

Students who are permitted to drop a course after the first (1st) week of the term a course begins will be given a failing grade for the course. Extraordinary circumstances, as determined by the school principal, may exempt some students from this policy.

In early summer our counselors notify students and parents as to the summer days they will be available at the high school for final scheduling adjustments before the start of the year. Students who have scheduling conflicts, need a course change due to a previously obtained failing grade, or are new to the district are to schedule appointments with their counselor at these announced times.

Standards Grade Scale

Chilton High School believes academics are of utmost importance. Chilton High School has determined that the goal of grades is to communicate the learning, growth, and achievement of individual students about important academic standards with a focus on the skills of critical thinking, creative thinking, and communication. To promote accurate, meaningful, and consistent communication with students and parents, teachers will supply students with all of the following:

1. Clearly defined learning criteria for completing a course or grade level, including how grades are determined.
2. This will be accomplished by providing students with student-friendly communication that clearly defines the skills to be assessed, articulating the methods students will use to demonstrate understanding, and detailing the required concepts to be understood.
3. Detailed explanations regarding what a student should know and be able to do at a point in time.
4. Feedback explaining what his or her next steps are to grow. Teachers will provide students with detailed rubrics that clearly explain the expectations required to demonstrate mastery for each assessment.

To that end, we must deliver a guaranteed and viable curriculum to all students, no matter who that student has for a teacher. In other words, all students will meet the same targets no matter the teacher and all students will learn at deep levels. Standards-Based Learning allows for the following to consistently occur:

- **Accuracy:** Basing a student's grade on assessments of learning allows the teacher to create a clearer picture of what the student has learned without the influence of other, non-academic factors. These other factors, such as effort and behavior, are still essential but are not part of the student's academic grade and are communicated separately.
- **Consistency:** For each outcome, the teacher provides a proficiency scale that describes exactly what the student should know or be able to do. Proficiency scales identify criteria for proficiency and are used consistently throughout the unit and semester.
- **Meaningfulness:** A meaningful grade communicates the learning that has taken place. In a grading-for-learning classroom, scores are recorded by the learning outcomes rather than by categories, such as tests or homework. This makes it easier to identify areas of strength and areas of growth.

- More support for ongoing learning: Grading for learning supports student learning by focusing on demonstrated proficiency and enrichment with intervention as needed. The reassessment policy supports student learning by allowing new levels of learning to replace the old when a student demonstrates improvement on an assessment.

If there is ever a question regarding your student's grade, contact the teacher.

2024 - 2025 Chilton High School Standards Grade Scale

<i>Descriptor</i>	<i>Definition</i>	<i>Standard Score reported on transcript</i>	<i>Grade Point Average (GPA)</i>	<i>Receives Course Credit</i>
<i>Meeting</i>	<p>Students consistently demonstrate adequate mastery of course standards in familiar contexts.</p> <p>All students must meet expectations to receive course credit.</p>	3.0 2.9	4.0	Yes
		2.8	3.5	Yes
		2.7 2.6	3.0	Yes
		2.5	2.5	Yes
		2.4 2.3	2.0	Yes
		2.2	1.5	Yes
		2.1	1.0	Yes
<i>Approaching</i>	The student demonstrates beginning work toward standard and produces work that shows progress.	1.8 to 2.0	0.0	No
<i>Attempting</i>	The student demonstrates unclear or minimal understanding of the standards.	0.1 to 1.7	0.0	No
<i>INC</i>	The student has yet to attempt to demonstrate course standards.		0.0	No
<i>NA</i>	Not Assessed			

Honor Roll

At the end of each semester, Chilton High School publishes an Honor Roll. The **Gold Honor Roll** lists those students who achieve a **3.5 or better grade point average** for that term, while students with a grade point average of **3.00 to 3.499** are listed on the **Blue Honor Roll**. All courses offered during the academic school year are counted in these grade point average calculations.

Class Rank

Class rank is a grade point average of all “academic” subjects and is cumulative of all terms in high school. “Academic” subjects are those courses considered to be prerequisites for college and technical school entry. The GPA that is listed on term report cards reflects this Class Rank and is used for post-secondary school entrance applications, job applications, scholarship determinations, and for the identification of our yearly Valedictorian and Salutatorian.

“Academic” subjects used for Class Rank are as follows:

Accounting I	Criminal Justice Systems	Personal Finance
Accounting II	Economics	Personal Leadership
Advanced Algebra	Energy: Conservation & Society	Physical Science
Algebra I	English 10	Physics
American Government	English 11	Political Science
American Sign Language	English 12 (Written Communications)	Pre-Calculus
American Studies	English 9	Principles of Business
Anatomy and Physiology	Gas Metal Arc Welding (GMAW)	Principles of Engineering
Animal Science	Geometry	Psychology
AP Calculus AB & BC	Greenhouse and Landscape Mgt.	Psychology
AP English Lit, & Composition	Healthful Living	Recent US History
AP European History	Horse Science	Small Animal Vet
AP Psychology	Human Anatomy & Physiology	Sociology
AP Research	Intro to Algebra	Spanish I
AP Seminar	Intro to Business	Spanish II
AP US Government	Intro to Criminal Justice	Spanish III
Biology	Intro to Engineering	Wildlife and Forestry
Chemistry	Intro to Health Occupations	World History
Chemistry II	Math for the Trades	
Child Development	Medical Terminology	
Creative Writing	Personal Finance	

Commencement

Commencement is the highlight of a student's high school experience, and all graduating seniors may participate if they and their parents request to do so and they agree to adhere to the expected criteria for participation. Since it is a formal and special ceremony, publicly recognizing the academic successes and achievements of our students, all graduates need to recognize the necessity of dressing appropriately for the occasion. In addition, the behavior and demeanor of the graduates before and during the ceremony must be above reproach.

Participation in commencement ceremonies is a privilege and can be revoked for failure to meet school and district requirements for attendance and behavior.

Transcripts and Cumulative Records

A permanent academic cumulative record is kept in the school for each student who attends Chilton High School. Requests for these records are usually in the form of a Transcript Request. Current students can request a copy of their transcripts using the Parchment program linked on the district website or by contacting the high school office. Former students can make that request through Parchment.com which is linked on the school's webpage.

Scholarships

Our school is very fortunate to have been showered with a vast array of scholarship opportunities for students by our state and local community. Students will receive information and application materials from both the office and school counselor during each school year. Recipients are announced at the annual awards night programs.

Academic Letter

Each year that a student obtains Gold Honor Roll status during any semester, he/she will be awarded an academic letter for the first occurrence and an academic medal for each subsequent occurrence.

Valedictorian and Salutatorian

These are the highest scholastic honors a student can achieve at Chilton High School and are based on the cumulative academic subject's grade point average. The student with the highest overall grade point average will be designated as the Valedictorian. The student with the 2nd highest grade point average will be the Salutatorian.

The student's grade-point average will be established only after she/he has completed two (2) consecutive semesters of attendance at the high school. To be eligible for awards such as Valedictorian or Salutatorian, Distinguished Scholar, National Honor Society, etc., the student must be enrolled for six (6) consecutive semesters before the second semester of the senior year.

Chilton High School Co-Curricular and Activities Code

Rationale

Students of Chilton High School have an extensive list of co-curricular activities from which they may choose to be involved. Active student participation in one or more of these teams, clubs, and organizations develops wider and deeper interests in all school work. Participation in co-curricular activities is an important part of high school and it is doubtful that a student can have a well-rounded high school education without participation in these types of activities. It is suggested that after a careful study of the activities offered, the student limits his/her activities to the number that will permit active participation and quality performance in each.

Co-Curricular Code of Conduct

Section I: General

Philosophy:

We believe that co-curricular programming constitutes an important facet of our school curriculum. Through these programs, a participant has the opportunity to enhance his/her degree of self-discipline and regular mental and physical conditioning. Please remember that participation in a co-curricular activity is a privilege and not a right. By providing students with the privilege of participating in co-curricular programming, the district expects the participant, if he/she elects to be involved in such a program, to accept and comply with the responsibilities presented herein.

Objectives:

Co-curricular programming offers participants the opportunity to:

1. Strive for excellence.
2. Develop a positive self-concept.
3. Establish lasting friendships.
4. Experience a meaningful commitment, dedication, loyalty, and self-discipline.
5. Put interest and meaning into one's personal and family life.
6. Develop a "whole school" interest and participation through interaction with students who share many common interests.
7. Learn new skills and develop those skills to one's maximum potential.
8. Satisfy the urge for competition.
9. Observe and exemplify good sportsmanship.
10. Have fun and enjoy self-fulfilling experiences.

Mere participation in co-curricular programming does not ensure the attainment of these objectives. Every effort should be made to influence participants as to the proper goal and benefit for which these programs were established.

Responsibilities:

Privileges always carry responsibilities. The privilege of participating in co-curricular programming is extended to students in good standing who are willing to assume the following responsibilities. Your greatest responsibility is to be a credit to your parents/guardians, school, community, and self.

It is agreed that students involved in co-curricular activities are expected to set a good example concerning social behavior, academic effort, appearance, training, practices, and meetings.

Participants shall:

- Display a high standard of social behavior.
- Display proper respect for those in authority including teachers, coaches, advisors, officials, adjudicators, and supervisory personnel of all participating schools.
- Display a spirit of cooperation and togetherness.
- Use socially acceptable language.
- Be courteous to all students, teammates, and adults.
- Display proper care of all district equipment and that of host districts.
- Display a high standard of sportsmanship.
- Strive to do their best work and their work in the classroom.
- Abstain from being in possession of or indulging in the use of tobacco, drinking alcoholic beverages, or using illegal drugs.
- Ensure that parents/guardians of students involved in co-curricular activities agree not to host student gatherings on or off their property, and not allow said gathering to be hosted, where alcoholic beverages or drugs are available for consumption.
- Absent oneself from taverns/bars unless with parent/guardian.
- Accept the role the coach, advisor, or director deems appropriate for the benefit of the team, club, cast, or organization.

General Stipulations:

- To assist the student while participating in co-curricular programming, the following points are being made:
- Practice sessions and/or meetings are of great importance and are not to be missed without good reason and approval of your coach, advisor, and/or director. In all situations, the participant is to consult with the coach, advisor, and or director.
- This code as developed will apply to all students involved in co-curricular activities as defined in this document.
- The code as developed will apply to all students involved in co-curricular activities for 12 months of the year.
- It is agreed that parent involvement is extremely important in all phases of the code.
- Organizational Club and Athletic Student Managers are ineligible to satisfy Category I and II as related to penalties.

Co-Curricular Activity Categories:**CATEGORY I - Athletic/Athletic Related Activities**

Cross Country (Boys & Girls)	Basketball (Boys & Girls)	Track (Boys & Girls)
Football	Boys Swimming	Golf
Girls Swimming	Wrestling	Softball
Volleyball	Baseball	Dance

CATEGORY II - Non-Athletic Performing Activities

Solo & Ensemble Activities	Drama	Non-Curricular Music
Forensics	Honors Band	Menagerie Art Festival
Academic (Non-Graded) Competitions	FFA Competitions	Chilton Conservation Club
FBLA Competitions	Science Olympiad	

CATEGORY III - "Honors of the School"

Graduation Speaker	Court of Honor	Class Officer
Class or Organizational Trips	Student Council	
Other Awards/Distinctions Considered being "Honors of the School"		

* This category is not to be defined as including The National Honor Society (NHS)

Academic Eligibility:

1. Students desiring to participate in Co-Curricular programming must carry the school's required minimum load of credits. Any reduced load must be approved by the principal, however, under no circumstances may a student carry less than four credits per school year and participate in Co-Curricular programming.
2. For all activities in Category I, students are expected to pass all coursework. For courses utilizing traditional grading, a student may not have an "F". For courses utilizing standards-based learning, students must pass the course with a minimum score of 2.1.
3. The Chilton Public School District encourages all students to strive for academic excellence. Students participating in Co-Curricular programming are expected to pass all coursework in addition to earning a minimum of a 1.500 term grade point average.
4. The basis for eligibility shall be the grades issued during the first, second, third, and fourth terms as indicated below for each Co-Curricular category. If not, the student will immediately begin an academic ineligibility period as indicated below for each Co-Curricular category.
5. A student who is not making satisfactory academic progress is expected to meet with the teacher of the course, which he/she has a grade of an "F" or "INC", until 4:00 p.m. each day, except for faculty meeting dates or on dates preceding holidays and Fridays, until the grade is rectified.
6. Students who have formally been identified as having special educational needs may be exempted from these requirements if participation has been deemed to be in the student's best interest and has been included in the student's Individual Educational Program (IEP). If not included in the IEP, the student may also be exempted if in consultation with the school counselor, activities director (for Category I), the student's parents, and the student's teachers, it has been determined that the student has worked up to his/her potential and is meeting all expectations in the areas of attendance, behavior, attitude and effort.
7. In rare instances, students may be exempted from G.P.A. requirements by the principal. This will occur only in consultation with the school counselor, Activities Director, (for Category I), the student's parents, and the student's teachers. Collectively they will determine that the student is working up to his/her potential and is meeting all expectations in the areas of attendance, behavior, attitude, and effort.

8. A participant must be in school for the entire day or the entire afternoon the day of the co-curricular activity to be eligible to participate in that activity unless excused by the school administration.
9. Students receiving detention(s) during the regular school day must resolve their detention obligation(s) before attending and/or participating in a co-curricular activity, including parties, performances, meetings, and/or events. If the detention cannot be served with the assigned staff the detentions can be served in the school office.
10. A student who is truant (unexcused absence) from school all or part of a day, while a participant in co-curricular activities, shall be ineligible to compete/participate that day. The penalty shall repeat for each day on which such truancy occurs.
11. Other rules of the Wisconsin Interscholastic Athletic Association (WIAA) not specified in this document will be in effect.

CATEGORY I = 25% Season Ineligibility

- If ineligibility is in-season the suspension begins the day on which the declaration of ineligibility occurs.
- If ineligibility occurs out-of-season the suspension period begins at the start of the next season unless another term grade report occurs before the start of the next season in which a 1.500 or better grade point average and no failures are achieved.
- Penalties not fulfilled within the season in which the penalty occurred must be fulfilled during the next season of participation unless another term grade report occurs before the start of the next season on which a 1.500 or better grade point average and no failures are achieved.
- A student on suspension is expected to practice and be present with the team for all contests.
- Definitions of a “contest” and a “regular season” shall be the same as defined under Section II: Code Infractions of this document.

CATEGORY II = 25% of the total number of performances following the day on which the ineligibility becomes known unless eligibility is resorted in a marking period before when performances begin.

CATEGORY III = Suspension from any “Honors of the School” for the next term marking period. Eligibility will be restored if all academic criteria for eligibility are met at the fifteen (15) day assessment of the quarterly marking period in which eligibility was suspended.

Co-Curricular Rule Infractions

Major Rule Infractions:

The intent to procure, possession of, and/or use of tobacco, alcohol, or harmful drugs.

- It is a violation of this code when a student doesn't accept the responsibility for leaving any location or function whenever alcoholic beverages or drugs are being used or consumed in violation of this code or violation of acceptable state statutes. The intent of this clause is not to prevent an athlete from attending and remaining at a socially acceptable community function where adults are present, e.g., wedding receptions, county fairs, community festivals, etc.
- Act of bad conduct requiring a student to be suspended from school for at least one (1) day.
- Possession of school-owned athletic clothing or equipment, or any school property out of season without permission of the Activities Director (Category I) or without permission of the applicable advisor, director, and/or building principal.
- Hosting a social function where alcoholic beverages or drugs are available for consumption.
- Academic dishonesty may be considered a major rule infraction. The seriousness of the violation will be jointly determined by the instructor and the administration. Infractions of this nature may include, but are not limited to, cheating on tests, quizzes, or homework; standardized testing; plagiarism; and the use of electronic media in inappropriate ways. Penalties or fractions of penalties for academic dishonesty will be assessed using the predetermined percentage or length of suspension as a guide Any other Major offenses (as identified in the High School Addendum of this handbook).
- Any other Major offenses (as identified in the High School Addendum of this handbook)

Penalties for Code Infractions:

These major rules are to be followed on a twelve-month basis. They are in effect during the off-season and during the summer. These expectations begin when a student enters school and remain in effect until the student graduates from high school. Code infractions are cumulative for grades 7-8, and again for grades 9-12. After the 8th grade, all code infractions to date are deleted from the athlete's record. If a participant commits an infraction, penalties are imposed as follows using the following guidelines:

- Penalties will not apply against multiple categories for the same infraction unless these activities are occurring at the same time.
- In prioritizing and prorating penalties, Category I penalties will be imposed first, then Category II. Category III shall apply to all infractions.
- If a student is in multiple activities at the same time, penalties will be applied as immediately as possible and as equitably as possible across all the activities involved using the above-stated priority list and predetermined percentage or length of suspension as a guide

Major Rule Infraction Penalties:

First Offense –

- CATEGORY I = Suspension from 25% of the Season
- CATEGORY II = Suspension from 25% of the total number of performances following the date of offense [carried out within one calendar year from the date of offense]
- CATEGORY III = Ineligible for one calendar Year.

Second Offense -

- Enroll in the school-approved AODA Assessment and complete the program. All expenses are assumed directly by the student and his/her family.
- CATEGORY I = Suspension from 50% of the Season;
- CATEGORY II = Suspension from 50% of the total number of performances following the date of offense [carried out within one calendar year from the date of offense];
- CATEGORY III = Ineligible for two calendar years.

Third Offense -

- Permanent Ineligibility

Category I:

- A. A student on suspension is expected to practice and be present with the team for all contests.
- B. The “regular season” shall be interpreted as the number of contests scheduled within the restriction of the WIAA. WIAA tournament contests are not included as part of the regular season total. However, suspension penalties imposed will be served and counted during the WIAA tournament series, if necessary, to ensure the student fulfills the penalty before the season's conclusion.
- C. Penalties not fulfilled within the season in which the penalty occurred must be fulfilled during the next season of participation.
- D. By WIAA Rule, when applying a percentage of season penalty (e.g., 25% or 50%), if the total suspension results in a fraction of a game, the number shall be rounded up to the next whole number of games (i.e. 2.1 or 2.8 games equals 3 games).

Category III:

Students with a Major Rule infraction will have the appropriate penalty imposed in Category II in addition to the penalty(ies) imposed in all other categories.

3. All Categories:

- A. Nominated Awards: The student who violates a Major Rule infraction will not be eligible for any nominated awards (e.g. MVP, All-Conference, Captain, honorary trophies/awards, etc.) in any season impacted by the violation/suspension.
- B. Letter & Other Awards: The student who violates a Major Rule while participating in an activity may be eligible to receive a letter in that activity if the student finishes the season in good standing and meets the established expectations for earning a letter.

Students who have two or more cumulative violations on their most current record of violations shall not be eligible for consideration for any award other than a letter award until such time that their most current record of cumulative violations falls below two. This includes, but shall not be limited to, All-Conference, MVP, Captain, or any other honorary trophies/awards.

- C. Coaches, advisors, and directors have the prerogative to establish

regulations about their activity. These rules include items such as practice, curfew, and care of equipment. Violations of these regulations shall be handled by the respective coach, advisor, and director of the said activity. Coaches, advisors, and directors, or the student, may bring the penalties for these regulations to the attention of the Activities Director and/or building principal for review and concurrence.

- D. Students serving a penalty for a code infraction must complete the entire season of that sport or activity in which the penalty is being served. Failure to do so will require that the penalty be enforced in full during a subsequent sport or activity season.

Eligibility Policy for Transfer Students

A student who transfers into the Chilton Public School with a status of ineligibility for disciplinary/code-related reasons retains such status at Chilton Public Schools for the period as decreed by the Chilton Public Schools Co-Curricular Code. Additionally, a student who transfers into the Chilton Public Schools with a status of ineligibility for academic reasons retains such status at Chilton Public Schools for the period decreed by the Chilton Public Schools Co-Curricular and Activities Code.

Honesty Clause

If a student, in writing, self-reports a first offense Major co-curricular violation within 48 hours of when the infraction occurred, consequences in categories 1 & 2 will be reduced to a one (1) event suspension and category 3 will be reduced by 50%. For a second offense violation, the infraction will be reduced by 50%. Students may not self-report any violation that has law enforcement involvement. Any student and family that invokes the Honesty Clause forfeits their right to appeal.

Self-Renewal Opportunity

A student who does not commit any major rule violations for one (1) calendar year from the date of a previous major rule violation will have their cumulative number of violations reduced by one (1). The Self-Renewal Opportunity may only be executed once during his/her Middle School years and once during his/her High School years.

A student who violates the activities code for a Category 1 suspension, received for AODA violations, may reduce the number of games suspended by 50% by registering for, paying for, completing, and passing a school-approved AODA course. This reduction can be done only one time.

Felony/Criminal Act Clause

Any student convicted of a felony or criminal misdemeanor with an authorized penalty of incarceration under the laws of the State of Wisconsin shall be rendered permanently ineligible from participation in all co-curricular programs. Athletes are expected to practice and accompany the team to all contests or events. However, no student may suit up for, or participate in any contest, activity, or event pending the outcome of criminal charges. If the student is incarcerated, she/he may neither practice, suit up, nor participate in any co-curricular programs. Upon acquittal of criminal charges, the student shall have his/her eligibility reinstated, nonetheless, at the discretion of the principal, if the student is acquitted of a criminal charge or if there is an alternative disposition of the charges, the student remains subject to discipline under

this code if the principal is satisfied based on a preponderance of the available evidence that the student engaged in the misconduct. The length of the suspension will be determined by the principal and is subject to review under the appeals procedure.

Any student convicted of violating a municipal ordinance involving bodily security; public health and safety; posted trespassing; misappropriation of or property damage; gambling; or public peace shall be treated as having committed three (3) code infractions. Nonetheless, at the discretion of the principal, if an athlete is acquitted of a municipal ordinance violation charge or if there is an alternative disposition of the charge, the student remains subject to discipline under this code if the principal is satisfied based on a preponderance of the available evidence that the student engaged in the misconduct. The length of suspension will be determined by the principal and is subject to review under the appeals procedure.

Processing An Alleged Violation

Step 1: To initiate disciplinary action against a co-curricular program participant the accuser shall submit a signed report of the alleged violation to the building principal or his designee. The accuser shall be willing to appear before the accused if requested to do so by the building principal or his designee. The principal or his designee shall notify the student, coach, director, or advisor of the alleged violation and invite the parent, when possible, to attend the conference with the student.

Step 2: The accused participant shall be called in for a conference with the building principal, Activities Director, or his designee. The alleged violation will be discussed and if it is established that an offense did occur, action initiating the established penalty shall be formalized. If it is determined the allegation was untrue, the alleged violation shall be dropped without record. All cases are subject to review if sufficient new information becomes known. If it is unclear after the conference if an infraction occurred the principal or his designee shall continue his/her review of the matter. The principal or designee shall keep a record of the conference and any subsequent continuation of the investigation, should they be required for review at some later date. Should it be determined that a violation did occur, a copy of this record shall be placed in the student's file. Any assigned penalty shall become effective the day following the conference and remain in effect for the time stipulated or during an appeal process.

Appeals Procedure

The Appeals steps outlined hereafter are the procedure for a participant in a co-curricular program and his/her parent to follow in appealing decisions relating to eligibility. It should be understood that participants and parents must follow the appeal steps in order for the appeal to be considered. The penalty shall remain in effect during the period of appeal.

1. After a ruling of ineligibility resulting in suspension from a co-curricular activity has been made, the participant and/or his/her parent/guardian may appeal the decision in writing to the principal.
2. The principal shall, within three days of receipt of said written appeal, acknowledge receipt of the appeal and set forth the prior ineligibility decision in writing and send a letter to the parent/guardian outlining the specified details relating to (a) violation or infraction, (b) date of violation or infraction, (c) period of suspension and (d) any other pertinent information.

3. A date shall be set by the principal, such date to be no later than seven (7) days after the mailing of the report of the violation to meet and review the matter by a review committee. The Review Committee shall consist of the offending student's building principal, a principal from another building in the district, the Superintendent, and the applicable coach/advisor/director, if necessary. The facts relating to the situation shall be reviewed along with rules relating to the specific co-curricular activity.
 - A. The participant shall be provided with an opportunity to present information on his/her behalf at the meeting.
 - B. Within seven (7) days of the meeting, the decision of the Review Committee shall be put in writing, and a copy of this decision will be mailed to the participant and his/her parent/guardian. The decision of the Review Committee shall be final.

Section III: Student Accident Insurance

All student-athletes (Category I) shall have on file a signed card by the parent/guardian stating they (participant) are covered by health/medical insurance, or that the parent/guardian is financially able to pay for all possible health/medical costs in the event of the injury, before the first day of practice as scheduled by the administration. No student will be allowed to practice nor compete if appropriate "proof of insurance," "physical examination card" and "emergency card" dates are not on file in the high school office before the initiation of said activity.

The School District does not carry accident insurance for the students and neither recommends nor favors any specific insurance carriers.

Parental and Co-Curricular Participant Attestment

A signed Chilton High School Parent-Student Handbook consent form for the current academic year in electronic or printed format (All Students) along with "proof of health/hospitalization insurance," (Category I Only) "physical examination card" (Category I Only), and "emergency card" (Category I Only) must be on file with the school office before a student is permitted to participate in any co-curricular activity, practice and/or event.

By approving electronically or signing the signature sheet, parents, and student participants are attesting that they have read, fully understand, and will comply with the Chilton Co-Curricular and Activities Code of Conduct. By approving electronically or signing the signature sheet, the participant and his/her parents give consent for the police/court to disclose to the School District all information involving the participant's guilt for violation(s) of municipal and/or criminal ordinances, including, but not limited to drug, alcohol, vandalism, disorderly conduct, all criminal acts, etc. and shall be subject to the High School Co-Curricular and Activities code's major rules violations and penalties provisions.

By approving electronically or signing the signature sheet parents are authorizing the school to contact parents first in case of accident or serious illness. If the school is unable to reach a parent, the school is authorized to call the physician indicated on the school emergency cards and to follow his/her instructions. If it is impossible to contact this physician, the school is authorized to contact any licensed physician to render necessary treatment. Parents are agreeing to assume all financial responsibility for injuries or illness sustained by their child at school or en route to and from a school activity. In case of an emergency school authorities are authorized to arrange for ambulance services with no financial obligation to the school.

WIAA Concussion Information

Concussion Information - When in Doubt, Sit Them Out!

Before a student may participate in practice or competition: At the beginning of a season for a youth athletic activity, the person operating the youth athletic activity shall distribute a concussion and head injury information sheet to each person who will be coaching that youth athletic activity and to each person who wishes to participate in that youth athletic activity. No person may participate in a youth athletic activity unless the person returns the information sheet signed by the person and, if he or she is under the age of 19, by his or her parent or guardian. An athletic coach, or official involved in a youth athletic activity, or health care provider shall remove a person from the youth athletic activity if the coach, official, or health care provider determines that the person exhibits signs, symptoms, or behavior consistent with a concussion or head injury or the coach, official, or health care provider suspects the person has sustained a concussion or head injury.

A person who has been removed from a youth athletic activity may not participate in a youth athletic activity until he or she is evaluated by a health care provider and receives a written clearance to participate in the activity from the health care provider.

These are some signs of concussion (what others can see in an injured athlete):

- Dazed or stunned appearance
- Change in the level of consciousness or awareness
- Confused about assignment
- Forgets plays
- Unsure of score, game, opponent
- Clumsy
- Answers more slowly than usual
- Shows behavior changes
- Loss of consciousness
- Asks repetitive questions or memory concerns

These are some of the more common SYMPTOMS of concussion (what an injured athlete feels):

- Headache
- Nausea
- Dizzy or unsteady
- Sensitive to light or noise
- Feeling mentally foggy
- Problems with concentration and memory
- Confused
- Slow

Injured athletes and participants can exhibit many or just a few of the signs and/or symptoms of concussion. However, if a player exhibits any signs or symptoms of concussion, the responsibility is simple: remove them from participation. "When in doubt, sit them out."

It is important to notify a parent or guardian when an athlete or participant is thought to have a concussion. Any athlete with a concussion must be seen by an appropriate healthcare provider before returning to practice (including weightlifting) or competition.

Return To Play

Current recommendations are for a stepwise return to play program. To resume activity, the athlete must be symptom-free and off any pain control or headache medications. The athlete should be carrying a full academic load without any significant accommodations. Finally, the athlete must have clearance from an appropriate healthcare provider.

The program described below is a guideline for returning concussed athletes when they are symptom-free. Athletes with multiple concussions and athletes with prolonged symptoms often require a very different return-to-activity program and should be managed by a physician who has experience in treating concussions.

The following program allows for one step per 24 hours. The program allows for a gradual increase in heart rate/physical exertion, and coordination, and then allows contact. If symptoms return, the athlete should stop the activity and notify their healthcare provider before progressing to the next level.

STEP 1: About 15 minutes of light exercise: stationary biking or jogging

STEP 2: More strenuous running and sprinting in the gym or field without equipment

STEP 3: Begin non-contact drills in full uniform. May also resume weightlifting

STEP 4: Full practice with contact

STEP 5: Full-game clearance

Sudden Cardiac Arrest Information

Sudden cardiac arrest (SCA), while rare, is the leading cause of death in young athletes and participants while training or participating in sports activities. Even athletes and participants who appear healthy and have a normal preparticipation screening may have underlying heart abnormalities that can be life-threatening. A family history of SCA at younger than age 50 or cardiomyopathy (heart muscle problem) places individuals at greater risk. Parents and students should inform the healthcare provider performing their physical examination about their family's heart history.

What is Sudden Cardiac Arrest (SCA)?

SCA is a condition in which the heart suddenly and unexpectedly stops beating. If this happens, blood stops flowing to the brain, lungs, and other vital organs.

SCA usually causes death if it is not treated with cardiopulmonary resuscitation (CPR) and an automated external defibrillator (AED) within minutes.

SCA is not the same as a heart attack. A heart attack occurs if blood flow to part of the heart muscle is blocked. During a heart attack, the heart usually does not suddenly stop beating. In cardiac arrest, the heart stops beating.

What warning signs during exercise should athletes/coaches/parents watch out for?

- Fainting/blackouts (especially during exercise)
- Dizziness
- Unusual fatigue/weakness
- Chest pain/tightness with exertion
- Shortness of breath
- Nausea/vomiting
- Palpitations (heart is beating unusually fast or skipping beats)

Stop activity/exercise immediately if you have any of the warning signs of Sudden Cardiac Arrest.

Speak up and tell a coach, teacher, or parent/guardian if you notice problems when exercising. If any student has any warning signs of SCA while exercising, they should seek medical attention and evaluation from a healthcare provider before returning to a game or practice. The risk associated with continuing to participate in a youth activity after experiencing warning signs is that the athlete may experience SCA, which usually causes death if not treated with CPR and an AED within minutes.

WIAA High School Athletic Eligibility Information Bulletin

School District of Chilton and Chilton High School are members of the Wisconsin Interscholastic Athletic Association. As a result, student-athletes at Chilton High School are subject to all rules and regulations outlined for student-athletes and schools. More information about these rules can be obtained from the School District of Chilton Activities Director or the WIAA on their website www.wiaawi.org.

Chilton High School General Athletics Information

The athletic program is an integral part of our high school curriculum. As such, it provides certain opportunities and emphasizes definite aims difficult to duplicate in other high school activities or later life. All students are urged to participate according to their interests and abilities.

Chilton High School is a member of the Wisconsin Interscholastic Athletic Association (WIAA) and is governed by its regulations. The WIAA is very strict in forbidding high school athletes from accepting athletic awards other than those provided by the high school, or for playing for teams other than high school teams. Violations of these provisions could make the individual ineligible for all further high school competitions. Consult the Activities Director, high school coaches, or the high school principal, if in doubt.

Chilton High School is a member of the Eastern Wisconsin Conference (EWC) along with Brillion, Kiel, Manitowoc Roncalli, New Holstein, Sheboygan Falls, Two Rivers, and Valders High Schools. Our school sponsors the following varsity-level sports:

Chilton High School Student Organizations and Activities

Varsity/JV and JV2 Athletics

Chilton High School offers the following Varsity athletic teams. Each sport may have JV and JV2 teams as participant numbers and conference rules allow.

Boys

Football
Cross Country
Basketball
Wrestling
Swimming
Track & Field
Baseball

Girls

Volleyball
Cross Country
Swimming
Basketball
Track & Field
Softball
Wrestling

Athletic Awards -Students who participate in athletics are eligible for athletic awards. Athletic awards are made based on participation, loyalty, cooperation, improvement, and excellence. Athletic letters are awarded on the recommendation of the coach of each sport and are issued at the end of each sports season. Various other awards/scholarships are available through local and state efforts to include:

- All-Conference Recognition
- Most Valuable Player Awards
- WIAA Scholar Athlete Award
- Chilton High School Outstanding Senior Athletes Awards
- Carl Hofmeister Athletic Citizenship Award
- Other awards may be added as they become available

Class Organization

Each class elects its officers and student council representatives. Class dues are assessed each year and may vary from class to class depending on the class's yearly activities. Failure to pay makes the student ineligible to participate in class meetings or to attend any event sponsored by any class during the year.

Class advisors are assigned by the principal. Each student should participate in class activities and try to make his or her class the best at Chilton. Each class should cooperate to make our school the best in the conference. The efforts of each class member are needed and appreciated.

Student Groups

These are the student groups that are approved to run at Chilton High School as long as there is student interest and willing staff supervision.

Art Club

The Art Club is open to all high school students. The club aims to promote art in the school and community. The club will sponsor at least two art shows during the school year.

Prowler

The Prowler is a publication by a student staff consisting of an editor, assistant editor, news editor, sports editor, feature editor, artwork editor, production manager, and circulation manager. The top positions for the following year are named to the staff by the outgoing staff with the aid of the faculty advisor. These positions go to students based on interest and ability in writing and a willingness to put in the necessary time.

Menagerie

The *Menagerie* is an all-conference publication to showcases some of the best and most creative writing and artwork by students attending the EWC conference schools. *Menagerie* was chosen as the title of this yearly publication because many of the schools had animal mascots. Traditionally, each school fills this publication with student work, which can include: poems, short fiction, creative nonfiction essays, memoirs, journals, and/or artwork that accompanies student writing.

National Honor Society (NHS)

The National Honor Society (NHS) is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of Scholarship Leadership, Service, and Character. These characteristics have been associated with membership in the organization since its beginning in 1921.

Today, it is estimated that over one million students participate in activities of the NHS and its middle-level counterpart, the National Junior Honor Society (NJHS). NHS chapters are found in all 50 states, the District of Columbia, Puerto Rico, and many U.S. Territories and Canada. Chapter membership not only recognizes students for their accomplishments but challenges them to develop further through active involvement in school activities and community service.

The NHS chapter establishes membership rules that are based on a student's outstanding performance in the areas of scholarship, service, leadership, and character. These four criteria for selection form the foundation upon which the organization and its activities are built.

Dance Team

The dance travels to competitions on both the local and state level. In addition to their "competition season," they bring excitement to our pep assemblies and athletic events through their many halftime performances.

Student Council

Acting as an intermediary with the school administration, the council selects assembly programs, establishes a code of student conduct, sponsors the annual homecoming festivities, and involves itself in school situations that are of concern to students. The student council provides the opportunity for student leadership and responsibility. It also develops a better student-faculty relationship.

Yearbook

The main purpose of the yearbook staff is to compile a record of the past year's events through pictures and copy. The Tiger is an annual publication designed to give students such a record. The staff consists of an editor-in-chief, a business manager, and anyone who desires to work on the yearbook. The editor is chosen by the advisor on the recommendation of the past editor. All interested students are eligible for the staff.

Future Business Leaders of America (FBLA)

Future Business Leaders of America (FBLA) is an association of students preparing for careers in business and business-related fields. The purpose of FBLA is to provide, as an integral part of the instructional program, additional integrated learning opportunities for students to develop career-supportive competencies and to promote civic and personal responsibilities. The goals of the FBLA organization are to develop competent, aggressive business leadership; strengthen the confidence of students in themselves and their work; create more interest in and understanding of the American Business Enterprise; encourage members in the development of individual projects that contribute to the improvement of home, business and community; develop character, prepare for useful citizenship and foster patriotism; encourage and practice efficient money management; encourage scholarship and promote school loyalty; assist students in the establishment of occupational goals; and facilitate the transition from school to work. FBLA members participate in local chapter activities throughout the year as well as participating in competitive events at the regional, state, and national levels.

Forensics

Any high school student possessing interest and initiative to improve his/her ability to speak before the public may participate in forensics. Forensics activities include a four-minute speech, original oratory, serious and humorous declamation, interpretive reading of prose and poetry, play-acting, extemporaneous speaking, and public address. In any of these divisions, the student gains poise and develops his/her abilities by participating in contests.

Spanish Club

Any student taking Spanish is eligible for membership. Activities include field trips, preparing typical Spanish-type foods, and social events.

Future Farmers of America (FFA)

Future Farmers of America (FFA) is one of the greatest organizations in America for students interested in agriculture. To belong, one must be enrolled in vocational agriculture in high school or college. The prime function of FFA is to train young men and women in leadership, character, and citizenship and to foster patriotism. The club trains boys and girls in how to properly conduct a meeting and the use of parliamentary procedure. Many awards, degrees, and recognition await students who put forth the effort and strive for achievement.

In this process, there is a great opportunity for students to participate in the many state and national judging teams and field trips. These activities culminate in a trip for qualified seniors. It is an organization that incorporates knowledge with recreation and fosters a high idealism.

Tennis Club

Students come together after school to learn and play tennis

Library Club

Student librarians become members of the Library Club as part of their library work. This club is open to students who desire to learn the skills in the performance of library duties and enjoy everything the library offers beyond just books and reading.